



City Hall Council Chambers
9101 Bonita Beach Road
Bonita Springs, Florida 34135

City of Bonita Springs City Council Meeting Agenda

April 17, 2024
9:00 a.m.

If you plan to address the City Council, please complete a “Public Comment Card” located on the table outside of Chambers. Completed comment cards should be submitted to the City Clerk prior to the start of the meeting.

To submit your public comment in writing, please email your name, address, and comment to CITYMEETINGS@CITYOFBONITASPRINGS.ORG. **Any written public comment must be received by 3:00 p.m. on April 16, 2024.**

The City of Bonita Springs will not discriminate against individuals on the basis of race, color, national origin, sex, age, disability, religion, income, or marital status. To request an ADA-qualified reasonable accommodation at no charge to the requestor, please contact City Clerk Mike Sheffield by calling (239) 949-6262 at least 48 hours prior to the meeting.

If a person decides to appeal a decision made by the Council on any matter at this meeting, such person must have a verbatim record of the proceeding to include the testimony and evidence upon which such appeal is to be based.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Mayor’s Welcome
7. Public Comment on Agenda Items
8. Proclamations and Presentations:
 - A. Proclamation designating April 26, 2024 as Arbor Day in the City of Bonita Springs.
 - B. Presentation on code enforcement activity presented by the Neighborhood Services Department and Lee County Sheriff’s Office Community Policing Unit. (Green Sheet 24-04-055)

9. Consent Agenda:

- A. Approval of minutes from the City Council meeting held on April 3, 2024.
- B. Confirm and ratify Resolutions extending the Hurricane Ian State of Local Emergency.
(Green Sheet 24-04-054)
- C. Approve a Resolution awarding the selection of Broker Services for Employee Insurances (RFP 23-25) to Risk Management Associates, Inc., and authorize staff to execute agreement in furtherance of approval. (Green Sheet 24-04-056)
- D. Approve a Resolution awarding the selection of Banking Services (RFP 24-02) to BankUnited, NA, and authorize staff to execute agreement in furtherance of approval. (Green Sheet 24-04-057)
- E. Approve the proposal from EnviroStruct, LLC in the amount of \$184,508.52 for the Old Recreation Center flooring, ceiling, and insulation replacement project. (Green Sheet 24-04-058)
- F. Amend the Celebrate Bonita 2024 special event permit to allow the Bonita Springs Rotary Club to coordinate beverage sales at the event on Saturday, April 27, 2024.
(Green Sheet 24-04-059)
 - Opportunity for City Council Comments on Consent Agenda

10. City Manager's Items:

- A. Approve a Resolution authorizing staff to submit Community Development Block Grant - Disaster Recovery (CDBG-DR) Public Facilities and Critical Infrastructure Grant Applications as a result of Hurricane Ian. (Green Sheet 24-04-061)
- B. Presentation and review of the February Financial Report (Green Sheet 24-04-060)
- C. Update on Hurricane Ian recovery.

11. Mayor and Council Member Reports

12. Public Comment

13. Adjournment

REQUESTED MOTION: Presentation and update by Neighborhood Services and Lee County Sheriff's Office Community Policing Unit Activities.

REQUESTOR: Tony Backhurst, Neighborhood Services Director

AGENDA: Presentations

STRATEGIC PRIORITY: #1 Stormwater Management; #5 Community Aesthetics

BACKGROUND:

Pursuant to Council's request for periodic updates on code enforcement activities, Tony Backhurst, Director of Neighborhood Services, will present statistics from calendar year 2023.

Additionally, the Lee County Sheriff's Office Community Policing Unit will provide an update on enforcement activities.

STAFF RECOMMENDATION: Receive presentation.

ATTACHMENTS: None.

REVIEWERS:

City Manager:	Arleen Hunter
City Attorney:	Derek Rooney
City Clerk:	Mike Sheffield
Department Director:	Tony Backhurst



City Hall Council Chambers
9101 Bonita Beach Road
Bonita Springs, Florida 34135

City of Bonita Springs
City Council
Draft Meeting Minutes

April 3, 2024
5:30 p.m.

1. **Call to Order:** *Mayor Steinmeyer called the meeting to order at 5:30 pm.*
2. **Invocation:** *Rev. Bill Fisackerly, First United Methodist Church of Bonita Springs, provided the invocation.*
3. **Pledge of Allegiance:** *Mayor Steinmeyer led in the Pledge of Allegiance.*
4. **Roll Call:**

The City Clerk called the roll:

*Present: 7 Council Member Bogacz, Council Member Purdon, Council Member Carr, Mayor Steinmeyer,
Council Member Corrie, Council Member Fullick, Deputy Mayor Forbes*

Absent: 0

5. Approval of Agenda

Council Member Corrie motioned to approve the agenda; Council Member Purdon seconded the motion. The motion carried unanimously.

6. Mayor's Welcome - *Mayor Steinmeyer welcomed all those in attendance and those watching the live stream.*

7. Public Comment on Agenda Items

Mike Gibson – Spoke in support of agenda items 8c and 10a, and also provided a brief update from the CDBG-DR Planning & Infrastructure Evaluation Committee, in which he serves as the City's representative.

8. Consent Agenda:

Mayor Steinmeyer requested that Consent Agenda Item 8d, 'Approval of Caretaker's Agreement for the Bonita Nature Place,' be moved from the consent agenda. Deputy Mayor Forbes motioned to approve the remaining items on the Consent Agenda; Seconded by Council Member Forbes; the motion carried unanimously.

The Clerk announced that Consent Agenda item 8d is now item 12b on the Regular Agenda.

- A. Approval of minutes from the City Council meeting held on March 20, 2024.
- B. Confirm and ratify Resolutions extending the local State of Emergency due to Hurricane Ian. (Green Sheet 24-04-048)
- C. Authorize the City Manager to sign the Partnership Agreement between the City of Bonita Springs and the YMCA of Southwest Florida for the 2024 Summer Camp program as well as the afterschool program for the 2024-2025 school year. (Green Sheet 24-04-050)
- D. Approval of the Caretaker's Agreement for the Bonita Nature Place. (Green Sheet 24-04-051)
- E. Approval of the Special Event Permit for the Memorial Day Service and temporary road closure of Old US 41 Road from Wilson Street to Ragsdale Street for the duration of the service on Monday, May 27, 2024. (Green Sheet 24-04-052)
 - Opportunity for City Council Comments on Consent Agenda

9. Mayor and Council Member Items:

- A. Consideration of an appointment to the Historic Preservation Board. (Mayor Steinmeyer, Green Sheet 24-04-049)

The applicant, Jacque James, introduced herself at the invitation of Mayor Steinmeyer. Council Member Fullick motioned to approve the appointment of Ms. James; Seconded by Mayor Steinmeyer. The motion carried unanimously.

10. Public Hearings:

- A. Second Reading and Public Hearing of an Ordinance of the City of Bonita Springs; Authorizing the Lease of Real Property Known as Everglades Wonder Gardens; And Providing for an Effective Date. (Green Sheet 24-04-053)

The Clerk read the title block into the record. Council Member Purdon stated that the draft agreement is a win/win for the taxpayers and for the Bonita Wonder Gardens (BWG). He thanked BWG Board Chair Wendy Arsenault and Executive Director Neil Anderson and attributed the success of the negotiations to their leadership. Council Member Purdon asked Council if there were any questions about the draft agreement; Seeing none, Council Member Corrie motioned to approve; seconded by Council Member Bogacz. Mayor Steinmeyer and Deputy Mayor Forbes thanked Council Member Purdon for his leadership role in the negotiations. Mayor Steinmeyer called for public comment, and seeing none, asked the Clerk to record a roll-call vote. The motion carried by a vote of 6-1 (Council Member Carr opposed, stating she supports the Wonder Gardens but still has unanswered questions about the draft agreement).

Ordinance 24-03 adopted.

11. City Attorney's Items:

City Attorney Rooney expressed his apologies to Council Member Carr, stating he was in a hearing and just now saw her questions relating to some of the provisions of the draft agreement with the Wonder Gardens.

12. City Manager's Items:

A. Update on Hurricane Ian recovery.

City Manager Hunter provided a summary of the recent phone call received from FEMA representatives stating that FEMA is altering discounts on National Flood Insurance Program, Community Rating System premiums that allow residents to save up to 25% discounts on standard federal flood insurance policies, effective October 1. FEMA has not provided written notification or documentation outlining any specific details that would lead to the sudden rating change. The same information was provided by FEMA in phone calls to staff in Lee County, City of Cape Coral, Town of Fort Myers Beach, and the Village of Estero. She also provided a summary of actions taken by staff subsequent to the phone call.

Tony Backhust, Director, Neighborhood Services, and Ayita Lonergan, Floodplain Manager, each presented a summary of the city's certification and re-certification with the National Flood Insurance Program. Ms. Lonergan stated that the City has consistently met all compliance requirements for the Community Rating System level 5 classification. She distributed a timeline and copies of correspondence with FEMA (on file in the Clerk's office). She stated that no negative comments or feedback was provided by FEMA, additionally stating that FEMA asked if they could utilize the City's templates for other jurisdictions.

Council Member Fullick asked, in the two recent meetings with FEMA representatives, what concerns or violations were brought to your attention? Ms. Lonergan stated, none. He then asked if it is correct that FEMA has provided no documentation to the City indicating what the alleged violations involve. Ms. Lonergan stated, that is correct.

The Mayor and Council Members agreed that this is a devastating and unfair blow to residents already impacted by Hurricane Ian. Council Member Purdon stated that Senator Scott, Senator Rubio, Representative Donalds, and Representative Steube sent a join letter to FEMA Administrator Criswell urging her to reverse the agency's decision.

Council Member Fullick motioned to express a full vote of confidence in the City Manager and in City staff; Seconded by Deputy Mayor Forbes; the motion carried unanimously.

Council Member Purdon motioned to authorize the City Manager to use all means necessary to bring forth a solution, and he further nominated Council Member Fullick to serve as the Council's liaison in the matter and nominated Council Member Corrie to serve as the alternate; Council Member Bogacz seconded. The motioned carried unanimously.

B. (Formerly Item 8d) Approval of the Caretaker's Agreement for the Bonita Nature Place.

Mayor Steinmeyer stated that the Greensheet refers to an "agreement," but it should read "license." Council Member Purdon motioned to approve with the noted revision; Seconded by Council Member Fullick; the motion carried unanimously.

13. Mayor and Council Member Reports

The Mayor and Council Members expressed their deepest sympathy to Senator Kathleen Passidomo, and to Passidomo family, on the tragic loss of John Passidomo.

Council Member Fullick thanked Council for approving the temporary road closure of Old US 41 Road for the Memorial Day Ceremony on May 27. He also asked for, and received, Council's agreement to send a thank you letter, under signature of the Mayor, to the guest speaker of the City's Veterans Day Ceremony, Retired Chief Warrant Officer 5 Louise Goetzelt.

Council Member Purdon, following up to a previous discussion by Council, distributed a proposal submitted by Feed Thy Neighbor, to implement a training program for low-income residents to receive on-the-job restaurant experience while providing food services to the needy.

14. Public Comment

Jim Fitzpatrick - Thanked Council and Wonder Gardens leadership for the new lease agreement, approved under item 10a.

15. Adjournment

There being no further business, the meeting adjourned at 6:40 p.m.

Prepared by:

Mike Sheffield, City Clerk

APPROVED BY CITY COUNCIL

Date: _____

Rick Steinmeyer, Mayor

REQUESTED MOTION: Confirm and ratify Resolutions extending the Local State of Emergency due to Hurricane Ian.

REQUESTOR: Arleen M. Hunter, City Manager; Derek Rooney, City Attorney

AGENDA: Consent

STRATEGIC PRIORITY:

BACKGROUND:

Governor Ron DeSantis signed Executive Orders 2022-218 and 2022-219, in response to the anticipated landfall of Hurricane Ian and declared a state of emergency, pursuant to Chapter 252, Florida Statutes. As Hurricane Ian posed a serious threat to our area, an ultimate landfall directly affected the City of Bonita Springs. Consistent with Florida statutes, the following Resolutions were prepared and signed by the Mayor and staff to extend the Local State of Emergency in seven day increments.

At this time, it is appropriate for City Council to ratify the continued Local State of Emergency.

STAFF RECOMMENDATION: Approve

ATTACHMENTS:

1. Resolution No. 24-021 issued on April 1, 2024
2. Resolution No. 24-023 issued on April 8, 2024

REVIEWERS:

City Manager: Arleen Hunter

City Attorney: Derek Rooney

City Clerk: Mike Sheffield

CITY OF BONITA SPRINGS
RESOLUTION NO. 24-021

**AN EMERGENCY RESOLUTION OF THE CITY OF BONITA
SPRINGS DECLARING A STATE OF LOCAL EMERGENCY
RESULTING FROM HURRICANE IAN; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, Governor Ron DeSantis signed Executive Orders 2022-218 and 2022-219, in response to the anticipated landfall of Hurricane Ian and has declared a state of emergency, pursuant to Chapter 252, Florida Statutes; and,

WHEREAS, on September 26, 2022 the City declared a local State of Emergency ahead of the landfall of Hurricane Ian; and

WHEREAS, Hurricane Ian had a significant impact on this area, the effects of which are still being fully ascertained and include extensive flooding, wind and water damage, not only to public infrastructure but to homes and businesses throughout the City; and

WHEREAS, the effects of Hurricane Ian continue to pose a serious threat to the lives and property of residents of the City of Bonita Springs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor on behalf of the City Council of the City of Bonita Springs, Lee County, Florida;

Section 1. The recitals above are hereby incorporated herein.

Section 2. The current State of Emergency is extended.

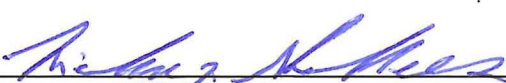
Section 3. This resolution shall take effect immediately upon adoption. Consistent with Florida Statutes §252.38(3), the duration of this state of emergency declared locally is limited to 7 days and may be extended, as necessary by resolution, in 7-day increments.

DULY PASSED AND ENACTED by the Mayor of the City of Bonita Springs, Lee County, Florida, this 1st day of April, 2024.

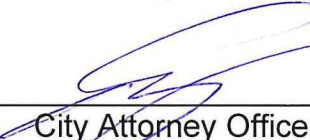
AUTHENTICATION:



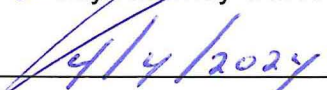
Mayor



City Clerk

APPROVED AS TO FORM: 

City Attorney Office

Date filed with City Clerk: 

4/4/2024

CITY OF BONITA SPRINGS
RESOLUTION NO. 24-023

**AN EMERGENCY RESOLUTION OF THE CITY OF BONITA
SPRINGS DECLARING A STATE OF LOCAL EMERGENCY
RESULTING FROM HURRICANE IAN; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, Governor Ron DeSantis signed Executive Orders 2022-218 and 2022-219, in response to the anticipated landfall of Hurricane Ian and has declared a state of emergency, pursuant to Chapter 252, Florida Statutes; and,

WHEREAS, on September 26, 2022 the City declared a local State of Emergency ahead of the landfall of Hurricane Ian; and

WHEREAS, Hurricane Ian had a significant impact on this area, the effects of which are still being fully ascertained and include extensive flooding, wind and water damage, not only to public infrastructure but to homes and businesses throughout the City; and

WHEREAS, the effects of Hurricane Ian continue to pose a serious threat to the lives and property of residents of the City of Bonita Springs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor on behalf of the City Council of the City of Bonita Springs, Lee County, Florida;

Section 1. The recitals above are hereby incorporated herein.

Section 2. The current State of Emergency is extended.

Section 3. This resolution shall take effect immediately upon adoption. Consistent with Florida Statutes §252.38(3), the duration of this state of emergency declared locally is limited to 7 days and may be extended, as necessary by resolution, in 7-day increments.

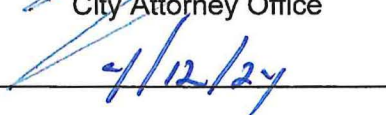
DULY PASSED AND ENACTED by the Mayor of the City of Bonita Springs, Lee County, Florida, this 8th day of April, 2024.

AUTHENTICATION:


Mayor


City Clerk

APPROVED AS TO FORM: 
City Attorney Office

Date filed with City Clerk: 
4/12/24

REQUESTED MOTION: Approve Resolution to award the selection to engage Risk Management Associates, Inc. for Broker Services for Employee Insurances (RFP 23-25) and authorize staff to approve agreement for services.

REQUESTOR: Lisa Griggs Roberson, CPA, Director of Financial and Administrative Services

AGENDA: Consent

STRATEGIC PRIORITY:

BACKGROUND:

On January 17, 2024 – The City received two (2) sealed responses for Broker Services for Employee Insurances RFP 23-25.

On March 26, 2024 – The Selection Committee met to evaluate the submittals. After review, the committee recommended Risk Management Associates, Inc. to provide Broker Services for Employee Insurances in the annual amount of \$27,500 upon approval of all documentation.

STAFF RECOMMENDATION: Award of Broker Services for Employee Insurances to Risk Management Associates, Inc. and authorize staff to approve agreement for services.

ATTACHMENTS:

1. Resolution

REVIEWERS:

City Manager:	Arleen Hunter
City Attorney:	Derek Rooney
City Clerk:	Mike Sheffield
Department Director:	Lisa Griggs Roberson

CITY OF BONITA SPRINGS, FLORIDA
RESOLUTION NO. 24 - XX

A RESOLUTION OF THE CITY OF BONITA SPRINGS, FLORIDA APPROVING A RECOMMENDATION OF AWARD TO RISK MANAGEMENT ASSOCIATES, INC. FOR BROKER SERVICES FOR EMPLOYEE INSURANCES AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT WITH THE AWARDED FIRM.

WHEREAS, the City advertised for Broker Services for Employee Insurances and received two (2) qualified and experienced submittals; and

WHEREAS, the Selection Committee met and ranked the firms as follows:

1. Risk Management Associates, Inc.
2. Florida League of Cities (FMIT)

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bonita Springs, Lee County, Florida:

Section 1. Staff is hereby authorized to enter into an agreement with Risk Management Associates, Inc. for Broker Services for Employee Insurances RFP 23-25. A summary of the responding firms, in no particular order, is attached hereto as Exhibit "A."

Section 2. This resolution shall take effect immediately upon adoption.

DULY PASSED AND ENACTED by the City Council of the City of Bonita Springs, Lee County, Florida, this 17th day of April, 2024.

AUTHENTICATION:

Mayor Rick Steinmeyer

City Clerk

APPROVED AS TO FORM: _____
City Attorney's Office

Date filed: _____

EXHIBIT A

<u>Bidder</u>	<u>Total Bid Amount</u>
<u>Florida League of Cities (FMIT)</u>	<u>\$No Bid/Invitation to Negotiate</u>
<u>Risk Management Associates, Inc.</u>	<u>\$27,500</u>

REQUESTED MOTION: Approve Resolution to award the selection to engage BankUnited, NA for Banking Services (RFP 24-02) and authorize staff to approve agreement for services.

REQUESTOR: Lisa Griggs Roberson, CPA, Director of Financial and Administrative Services

AGENDA: Consent

STRATEGIC PRIORITY:

BACKGROUND:

On March 14, 2024, the City received two (2) sealed responses for Banking Services RFP 24-02.

On April 5, 2024, the Selection Committee met to evaluate the submittals. After review, the committee recommended BankUnited, NA to provide Banking Services for the fees listed in their RFP response (as well as any other fees which may be negotiated) annually for Banking Services (RFP 24-02) upon approval of all documentation.

STAFF RECOMMENDATION: Award of Banking Services to BankUnited, NA and authorize staff to approve agreement for services.

ATTACHMENTS:

1. Resolution

REVIEWERS:

City Manager:	Arleen Hunter
City Attorney:	Derek Rooney
City Clerk:	Mike Sheffield
Department Director:	Lisa Griggs Roberson

CITY OF BONITA SPRINGS, FLORIDA
RESOLUTION NO. 24 - XX

A RESOLUTION OF THE CITY OF BONITA SPRINGS, FLORIDA APPROVING A RECOMMENDATION OF AWARD TO BANKUNITED, NA FOR BANKING SERVICES AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT WITH THE AWARDED FIRM.

WHEREAS, the City advertised for Banking Services and received two (2) qualified and experienced submittals; and

WHEREAS, the Selection Committee met and ranked the firms as follows:

1. BankUnited, NA
2. Finemark National Bank & Trust

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bonita Springs, Lee County, Florida:

Section 1. Staff is hereby authorized to enter into an agreement with BankUnited, NA for Banking Services RFP 24-02. A summary of the responding firms, in no particular order, is attached hereto as Exhibit "A."

Section 2. This resolution shall take effect immediately upon adoption.

DULY PASSED AND ENACTED by the City Council of the City of Bonita Springs, Lee County, Florida, this 17th day of April, 2024.

AUTHENTICATION:

Mayor Rick Steinmeyer

City Clerk

APPROVED AS TO FORM: _____
City Attorney's Office

Date filed: _____

EXHIBIT A

Bidder

Fee Schedule

BankUnited, NA

\$See Attached

Finemark National Bank & Trust

\$See Attached

FEE SCHEDULE – BANKUNITED

Balance Related Services:

Dep Insurance – Bank Assessment 0.00 avg ledger balance

Depository Services:

Account Maintenance \$5.00 per month
 Banking Center Deposit 0.25 per deposit
 QBD/Night Drop Deposit 0.00 per deposit
 Vault Deposit 0.65 per deposit
 Cks Dep Un-Encoded Items 0.06 per item
 Stop Pay Automated <=12 Months \$30.00 per item
 Deposit Account Statements 0.00 per month
 Gen Disb Cks Pd – Front Img 0.06 per item

Commercial Deps-Cash Vault:

Curr/Coin Dep/\$100-QBD-ND 0.65 per deposit
 Curr/Coin Dep/\$100-Bkg Ctr 0.25 per deposit
 Curr/Coin Dep/\$100-Vlt 0.65 per deposit
 Fax Notification-Receipt-Vlt \$10.00 per deposit

General ACH Services

ACH Originated Addenda 0.06 per item
 ACH Lv On Us Items 0.06 per item
 ACH Lv Off Us Items 0.06 per item
 ACH Lv-Monthly Maintenance \$15.00 per month
 ACH Notification of Change (NOC) \$1.00 per item
 ACH Standard Rpts- Electronic \$20.00 per item
 ACH Credit Received Item 0.06 per item
 ACH Debit Received Item 0.06 per item

Wire Transfer

CPO GP Monthly Maintenance Basic \$20.00 per month
 Electronic Wire Out – Book DB \$10.00 per transfer
 CPO GP Cust Mnt Temp Storage 0.40 per transfer

Information Services

CPO Prem PDR Account 0.00 per item
 CPO Prem PDR Itm Stored 0.03 per item
 CPO Prem CDR Item 0.03 per item

EDI Services

EDI Report per Account \$20.00 per month
 CPC Rec Invoice Volume 0.00 per item
 CPC Rec Cash Pro Monthly Maint \$25.00 per month

Image

Image Archive-2 Yrs 0.00 per item
 Image Maintenance CPO 0.00 per month

FEE SCHEDULE – FINEMARK

Balance Related Services:

Dep Insurance – Bank Assessment _____ * avg ledger balance

*Average Positive Collected Balance – 10% Fed Reserve Requirement

Depository Services:

Account Maintenance	<u>\$20.00</u>	per month
Banking Center Deposit	<u>0.00</u>	per deposit
QBD/Night Drop Deposit	<u>0.00</u>	per deposit
Vault Deposit	<u>0.00</u>	per deposit
Cks Dep Un-Encoded Items	<u>0.15</u>	per item
Stop Pay Automated <=12 Months	<u>0.00</u>	per item
Deposit Account Statements	<u>0.00</u>	per month
Gen Disb Cks Pd – Front Img	<u>0.15</u>	per item

Commercial Deps-Cash Vault:

Curr/Coin Dep/\$100-QBD-ND	<u>0.00</u>	per deposit
Curr/Coin Dep/\$100-Bkg Ctr	<u>0.00</u>	per deposit
Curr/Coin Dep/\$100-Vlt	<u>0.00</u>	per deposit
Fax Notification-Receipt-Vlt	<u>0.00</u>	per deposit

General ACH Services

ACH Originated Addenda	<u>0.00</u>	per item
ACH Lv On Us Items	<u>0.00</u>	per item
ACH Lv Off Us Items	<u>0.00</u>	per item
ACH Lv-Monthly Maintenance	<u>\$25.00</u>	per month
ACH Notification of Change (NOC)	<u>0.00</u>	per item
ACH Standard Rpts- Electronic	<u>0.00</u>	per item
ACH Credit Received Item	<u>0.25</u>	per item
ACH Debit Received Item	<u>0.25</u>	per item

Wire Transfer

CPO GP Monthly Maintenance Basic	<u>\$0.00</u>	per month
Electronic Wire Out – Book DB	<u>\$20.00</u>	per transfer
CPO GP Cust Mnt Temp Storage	<u>0.00</u>	per transfer

Information Services

CPO Prem PDR Account	<u>0.00</u>	per item
CPO Prem PDR Itm Stored	<u>0.00</u>	per item
CPO Prem CDR Item	<u>0.00</u>	per item

EDI Services

EDI Report per Account	<u>0.00</u>	per month
CPC Rec Invoice Volume	<u>0.00</u>	per item
CPC Rec Cash Pro Monthly Maint	<u>0.00</u>	per month

Image

Image Archive-2 Yrs	<u>0.00</u>	per item
Image Maintenance CPO	<u>0.00</u>	per month

REQUESTED MOTION: Approve the proposal from EnviroStruct, LLC from the Construction Manager at Risk Continuing Services agreement in the amount of \$184,508.52 for the Old Recreation Center flooring, ceiling and insulation replacement project.

REQUESTOR: Nicole Perino, Parks and Recreation Director

AGENDA: Consent

STRATEGIC PRIORITY: #5 Community Aesthetics

BACKGROUND:

On July 19, 2023, City Council received a presentation from Weston and Sampson, Inc. for the City Facilities Assessment Study. The assessment study included six city owned sites comprised of nineteen buildings. The study provided recommendations for repairs, rehabilitation, or replacement, along with the associated estimated construction costs, and the recommended schedule (approximate timeframe) for such improvements to be made.

Attached is a proposal from EnviroStruct, LLC in the amount of \$184,508.52 for the Old Recreation Center Building flooring, ceiling, and insulation replacement project. The work is outlined in the scope of work and fee proposal attached. Funding for the improvements is included in the current fiscal year budget under City Facilities and Major Repairs 30.270.519.4924 and Small Recreation Center Improvements 30.602.572.6022.

STAFF RECOMMENDATION: Approve the proposal from EnviroStruct, LLC from the Construction Manager at Risk Continuing Services agreement in the amount of \$184,508.52 for the Old Recreation Center flooring, ceiling and insulation replacement project.

ATTACHMENTS:

1. Proposal and scope of work from EnviroStruct, LLC
-

REVIEWERS:

City Manager:	Arleen Hunter
City Attorney:	Derek Rooney
City Clerk:	Mike Sheffield
Department Director:	Nicole Perino



Bonita Springs Rec Center

4/5/2024

Schedule – Construction to commence by April 22 and will be ready for Summer Camp opening day June 3rd. One Superintendent will be onsite daily (not full-time) managing the project and weekly visits from our General Superintendent and Project Manager to monitor the progress of the job.

Pricing – **\$184,508.52** see attached estimate. Selections made per Nicole Perino

Scope of work:

Demolition:

- Remove existing, flooring (minus two side rooms) cabinets, hood, roll shutter, acoustical ceiling, and insulation.

Carpentry:

- Add trim board to cover soffit screen, frame in hood exterior hole and roll shutter opening. Stucco and drywall patch.

Acoustical Ceiling:

- Install new 15/16 white grid 2'x2' with standard high humidity flat tile.

Insulation:

- Apply R-19 open cell spray foam insulation to roof deck envelope sealing off soffits.

Paint:

- Paint two new exterior doors, one interior door, exterior soffit, and drywall/stucco patches.

Doors:

- Demo (2) 3070 existing exterior doors.
- Supply & Install (2) 3070 flush Daybar HM Flush Slabs in **existing frames**.
- Supply & Install the following finish hardware:
 - (6) Hager ECBB1101 NRP SS 4.5 x 4.5 hinges, US32D finish
 - (2) Hager 4501 Rim Exit Device – Exit Only – No exterior Trim or Cylinder
 - (2) Hager 5200 Closers
 - (2) Hager 750S Sweeps
 - (2) Hager 412S Threshold, ALUM finish
- Demo (1) 3068 interior existing pre-hung door at water heater closet.



- Supply & Install (1) 3068 6-panel HC Pre-hung with casing trim & Locking lockset.

Flooring:

- Prep concrete floors for new flooring.
- Install Malibu click vinyl in Olive Wood Color with 4" vinyl base.
- Adjust/replace door thresholds and transitions as necessary.
- Prep concrete in kitchen area and install epoxy flooring with standard flake and 4" cove base.

Plumbing:

- Supply and install (2) Utility sinks with new shut offs and drains.

Electric:

- Disconnect hood.

Fire Alarm:

- Remove fire alarm devices from ceiling tiles and reinstall into new tiles.

Security:

- Remove (6) motion detectors from ceiling tiles and reinstall them into new tiles.

Clarifications:

- Excludes design and engineering fees.
- Excludes permit and impact fees.
- Excludes performance and payment bond.

Bonita Springs Parks and Rec ceiling & insulation & Flooring



10450 Reynolds St

Estimate

April 5, 2024

Bldg Area: 200 sf

Site Area: .0 ac.

General Conditions (1.5 Months)

Cost Code	Description	Qty.	U/M	Rate	Total
Total				\$	41,000.00

Sub Contractor & Supplier Cost

Cost Code	Description	Qty.	U/M	Rate	Total
02-232	1 Demolition of Cabinetry	1	LS	\$ -	\$ 6,500.00
06-103	2 Carpentry	1	LS	\$ -	\$ 4,700.00
07-206	3 Insulation	1	LS	\$ -	\$ 30,000.00
08-520	4 Exterior Doors and hardware	1	LS	\$ -	\$ 5,500.00
09-130	5 Acoustical Ceiling	1	LS	\$ -	\$ 19,600.00
09-330	6 Metal framing/Drywall&Stucco	1	LS	\$ -	\$ 1,000.00
09-860	7 Flooring	1	LS	\$ -	\$ 38,442.00
09-940	8 Painting	1	LS	\$ -	\$ 6,500.00
15-400	9 Plumbing	1	LS	\$ -	\$ 1,650.00
16-000	10 Electric	1	LS	\$ -	\$ 950.00
16-017	11 Fire Alarm	1	LS	\$ -	\$ 9,100.00
16-722	12 Security	1	LS	\$ -	\$ 900.00
Total				\$	124,842.00

Estimate Summary

Total General Conditions w/ Labor Burden	\$	41,000.00
Total Subcontractor Costs	\$	124,842.00
Contingency	\$	-
Design Fees - Architectural / Structural / Civil / MEP		By Owner
Permit & Impact Fees		By Owner
Builders Risk	\$	561.79
Liability Insurance	\$	1,331.23
Performance & Payment Bond		Not Required
Total Fee	\$	16,773.50
Total Base Bid	\$	184,508.52

Qualifications & Assumptions:

Not included is removal of furniture

REQUESTED MOTION: Amend the approved Celebrate Bonita 2024 Special Event permit to allow the Bonita Springs Rotary Club to coordinate beverage sales at the event on Saturday, April 27th, 2024.

REQUESTOR: Lora Taylor, Communications Director

AGENDA: Consent

STRATEGIC PRIORITY: N/A

BACKGROUND:

On February 21st, 2024, City Council approved the special event permit for the City's Celebrate Bonita 2024 event which is to occur on April 27, 2024. The approved event indicated that the Bonita Springs Assistance Office would co-sponsor the event and partner with the city for the sale of beer and wine. At this time, the Bonita Springs Assistance Office has asked that we transfer their approval to the Bonita Springs Rotary. The Rotary Club will assist with coordinating the beverage vendors and the proceeds will benefit the Bonita Springs Morning Rotary Club.

City Council has approved funds for the Celebrate Bonita event and is available in line item 00.430.574.4803

STAFF RECOMMENDATION: Approve the amendment to the Celebrate Bonita 2024 Special Event permit to allow the Bonita Springs Rotary Club to coordinate beverage sales at the event on Saturday, April 27, 2024.

ATTACHMENTS:

1. Letter from BSAO
2. Special Event Permit Application
3. Maps
4. Flyer

REVIEWERS:

City Manager: Arleen Hunter
City Attorney: Derek Rooney
City Clerk: Debra Filipek
Department Director: Lora Taylor

Council Action: Approved ___ Denied ___ Deferred ___ Other _____



April 5, 2024

Ms. Lora Taylor
City of Bonita Springs

Lora:

The Bonita Assistance Office requests to transition approval to provide beverage sales for the Celebrate Bonita Event to the Morning Rotary Club of Bonita Springs this year. Kae Moore has experience with City special events permits given his involvement on behalf of Rotary with the City's 4th of July event as well as with Rotary's annual Christmas tree lot project.

We look forward to working with the Rotary to assist with Celebrate Bonita this year.
Thank you for your support.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John Spear', written over the printed name.

John Spear, Vice Chairman
On behalf of the Bonita Springs Assistance Office board

You do not have to partner with the charities on this list. You may choose any charity. This list is intended as informational only.

**SPECIAL EVENT
PERMIT APPLICATION**

PERMIT. SEP- _____



City of Bonita Springs
9101 Bonita Beach Road
Bonita Springs, FL 34135

Date Received: _____

Effective Date/Time: _____

Application Fee: ☐ \$50.00
☐ \$25.00 (501C3 organizations)
Fee is non-refundable

Phone: 239/949-6262

Fax: 949-6239

Use this form for: Parades, Festival/Carnival, Any Activity Requiring Off-Site Parking, Street Closure, Sound Amplification or City Personnel, Run/Race/Walk, Art Shows, Concerts, Special Musical Presentation, Street Dances, Photography Shoots, and Fireworks. For information call 949-6262.

Completed Special Event Permits take 45 days to process with all necessary attachments and without errors. Your permit will go to the next City Council Meeting after the 45 days. Please take this into consideration when planning your event.

Organization: City of Bonita Springs

Nature of Event: Celebrate Bonita 2024

Location (Attach Site Plan): Riverside Park

Date

Set-Up Time

Actual Event Times

Take Down Time

April 27th 24

10am

to 6pm

6pm

to 9pm

9pm

to 11pm

For multiple dates, please attach letter.

Has this event been held in the past? yes

If so, when was the last event? 2023

Individual Contact for Activity/Event: Karessa Minoli

Phone: 239-949-6262

Address: 9101 Bonita Beach Rd Se

Website: cityofbonitasprings.org

E-Mail Address: karessa.minoli@cityofbonitasprings.org

Major Sponsor(s): n/a

Promoter(s): n / a

Phone or Contact #: 239-949-6262

	Yes	No
1. Crowd: Is anticipated crowd size 1,000 or more?	☒	☐

Actual Anticipated number: 6,000

2. Parking: Will off-site parking be provided? _____	☒	☐
--	-------------------------------------	--------------------------

Will "shuttle" service to parking be provided? By whom? _____	☐	☒
---	--------------------------	-------------------------------------

4. Noise: Will there be amplified music or entertainment? If yes, please attach type(s) of Entertainment and time(s) of performances(s). <u>Indicated stage location(s) on siteplan.</u>	☒	☐
--	-------------------------------------	--------------------------

	Yes	No
5. City Co-Sponsorship: Is City co-sponsorship being requested? If yes, please explain with letter of attachment, listing benefitting organizations.	☐	☒
6. Fireworks: Is this a public _____ or private _____ display? Applicant must comply with State Law F.S. 791; and NFPA 1123 and obtain any applicable Lee County permit.	☐	☒
7. Banners, Signs, Etc.: Will exterior banners, balloons, signs or other types of advertising techniques be used? Temporary signs may only be placed in accordance with the Sign Ordinance.	☐	☒
8. Alcohol Beverages: Will alcoholic beverages be sold ☒ or consumed ☒ on the premises? Please check one or both. A copy of the Florida Beverages Commission permit is required to finalize before event. Permit Holder: _____ Division of Alcoholic Beverages and Tobacco: (239) 278-7195.	☒	☐
9. Security: Will private security be provided to protect exhibits, equipment or facilities brought on-site for the event? Name of Company: _____ Contact Number: _____	☐	☒
10. Private Property: Does the applicant own the property where the event is to be held? If not, please attach a letter of permission from the property owner.	☐	☒
11. Public Safety: Will Police and Fire District Personnel be requested? (Based on responses to questions 1-6 certain Public Safety personnel may be required, i.e., Lee County Sheriff's Office, emergency services, fire, etc. Once staffing needs are determined, applicant will be required to provide copies of its contracts detailing obligated public safety staff necessary for event.	☒	☐
12. Tents/Canopies: Will tents or canopies be used? <u>If yes, indicate on site plan the tent size, location, and type of surface on which the tent(s) will be installed and intended use of each tent.</u>	☐	☒
13. Air Conditioning Units/Power Generators: Will exterior air conditioning units or power generating equipment be operated from vehicles or trailers? <u>If yes, indicate location of equipment on-site plan.</u>	☐	☒
14. Food/Cooking: Will food be cooked ☒ catered _____ on-site during this event? <u>Indicate on site plan the location of vendors and cooking equipment to be used.</u> (Appropriately rated fire extinguishers required.) Lee County Health Department approval is required to finalize permit before event. Environmental Health Section: (239) 332-9559.	☒	☐

15. Sanitary Facilities:

- Will temporary sanitary facilities be provided? If yes, indicate location on site plan. ☒ ☐
- Will disposable cardboard trash receptacles be provided? If yes, indicate on site plan. ☐ ☒
- Will additional refuse containers/dumpsters be provided? ☒ ☐

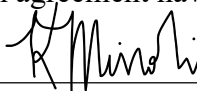
If yes, by whom: Eagle Haulers

16. Insurance Requirement: Permittee is required to obtain and present evidence of surety indemnity bond or comprehensive liability insurance naming the city as an additional insured. The insurance requirement is a minimum of \$1,000,000.00 general liability (personal injury) and \$100,000.00 property damage against all claims arising from permits issued pursuant to this ordinance, naming the city of Bonita Springs **as additional insured**. If the event poses higher risks than covered by such insurance, permittee shall be responsible for assessing the risks of the event and obtaining additional insurance coverage.
17. Non-Profits are required to provide either a form 990 or a financial report to the city showing revenue from the event where at least 10% of the proceeds will remain within the Bonita Springs area, supporting the community or charities, within 60 days after the event. If the event is of a non-monetary nature, the non-profit must show they provide an impact to 5% of the area.

DURING REVIEW BY VARIOUS CITY DEPARTMENTS, ADDITIONAL CONDITIONS MAY BE IMPOSED. THIS PERMIT IS VALID ONLY FOR THE TIME INDICATED ON THIS PERMIT. IN THE EVENT THAT THE APPLICANT FAILS TO FULFILL THE REQUIREMENT(S) AS SET FORTH IN THIS PERMIT, OR FAILS TO OBTAIN PROPER AUTHORIZATION TO PROCEED IF CONDITIONS HAVE CHANGED ON THE EXPECTED OUTCOMES, IMPACTS, OR SPECIFICATIONS, INCLUDING BUT NOT LIMITED TO TIME AND ACTIVITIES, THE PERMIT MAY BE CANCELLED BY THE CITY MANAGER AND THE ACTIVITY SHALL CEASE IMMEDIATELY.

I, the undersigned, will indemnify, defend, and hold harmless, the City of Bonita Springs, its agents, employees, officers and any and all other associates, from and against any and all actions, in law or in equity, from liability or claims for damages, demands or judgments to any person or property which may result now or in the future from the conduct of this event.

The undersigned has read and voluntarily signed the release and waiver of liability and Indemnity Agreement, and further agrees that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

 2/13/24 Comments: _____
Signature of Applicant Date

City Manager Date Comments: _____

Application Fee is non-refundable.

CELEBRATE BONITA 2024

LAYOUT MAP

The Springs of Bonita
Outdoor Church

Ez Physicals

27340

27308

Reynolds St

Old 41 Rd

Fire Truck

T-shirt Table

Medical
Tent

Riverside Park
Popular site for community events

Leather goods merchandise vendor

Beer
Truck

Non-profit/
Sponsor Tables

Old 41 Rd
unsold people

1

2

3

4

Childers St

Food Vendors

510 Childers
Parking

Childers St

5

6

7

Front St

Bonita Springs LIONS
Wednesday Market

Google



PLAN NOT TO SCALE

© 2016 Google
TEMPORARY TRAFFIC CONTROL SHALL COMPLY WITH THE CURRENT EDITION OF THE FDOT DESIGN STANDARDS (600 SERIES INDEX NUMBERS) AND MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).

**AMERICAN TRAFFIC SAFETY SERVICES ASSOCIATION**
SAFER ROADS SAVE LIVES

This is to affirm that
Cameron Berger
has satisfactorily completed the
Florida Advanced Refresher Work Zone
Traffic Control Course

Date Complete: 12/19/2013 Status: PASS
Location: Tampa Instructor: Mr. Edward Kant
Date Refresher Course Required: 12/19/2017

ID #37



RIVERSIDE PARK

APRIL 27TH

6 TO 9 PM



The Springs of Bonita
Outdoor Church

Reynolds St

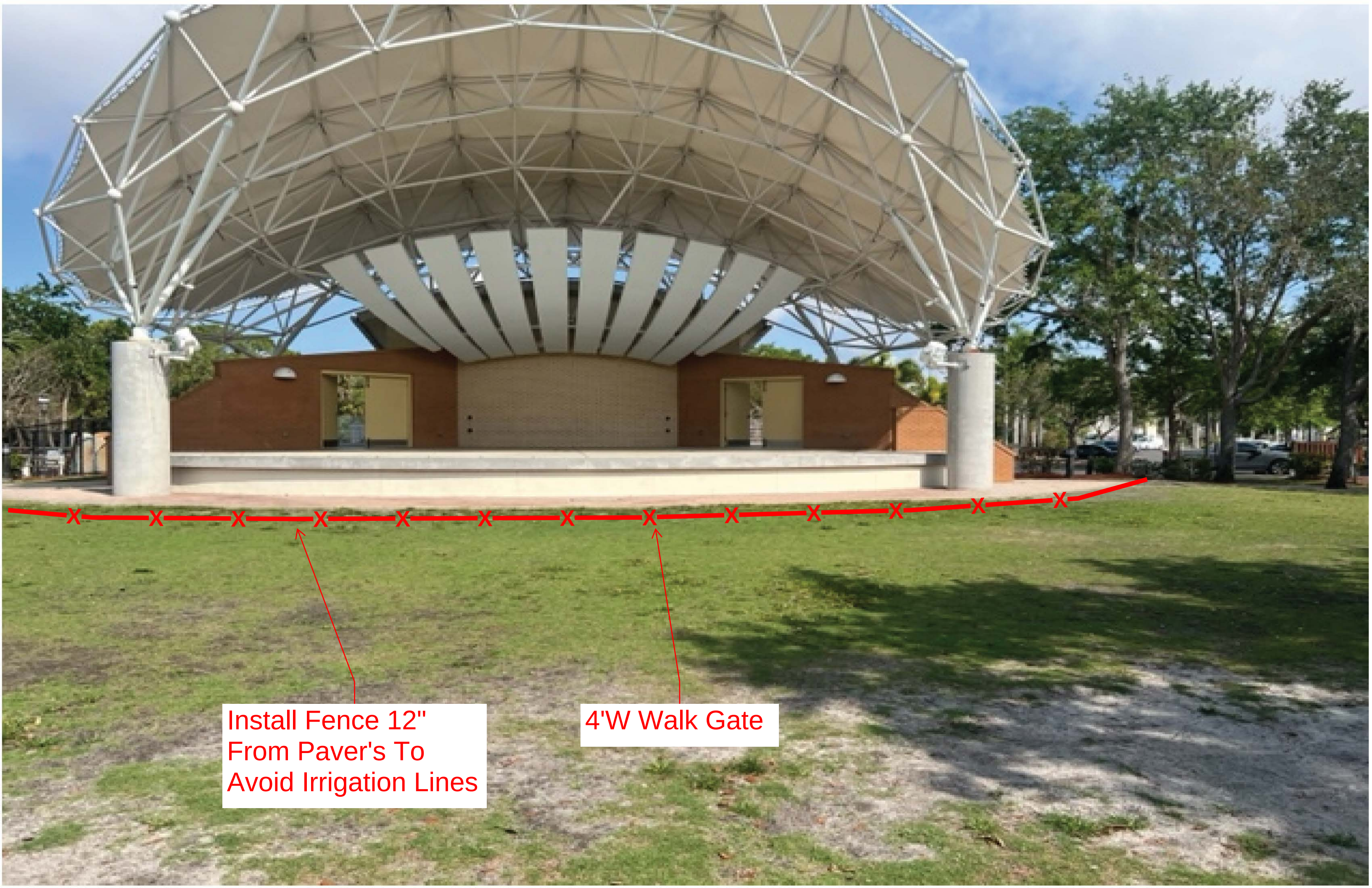
Reynolds St

Riverside Park

Google

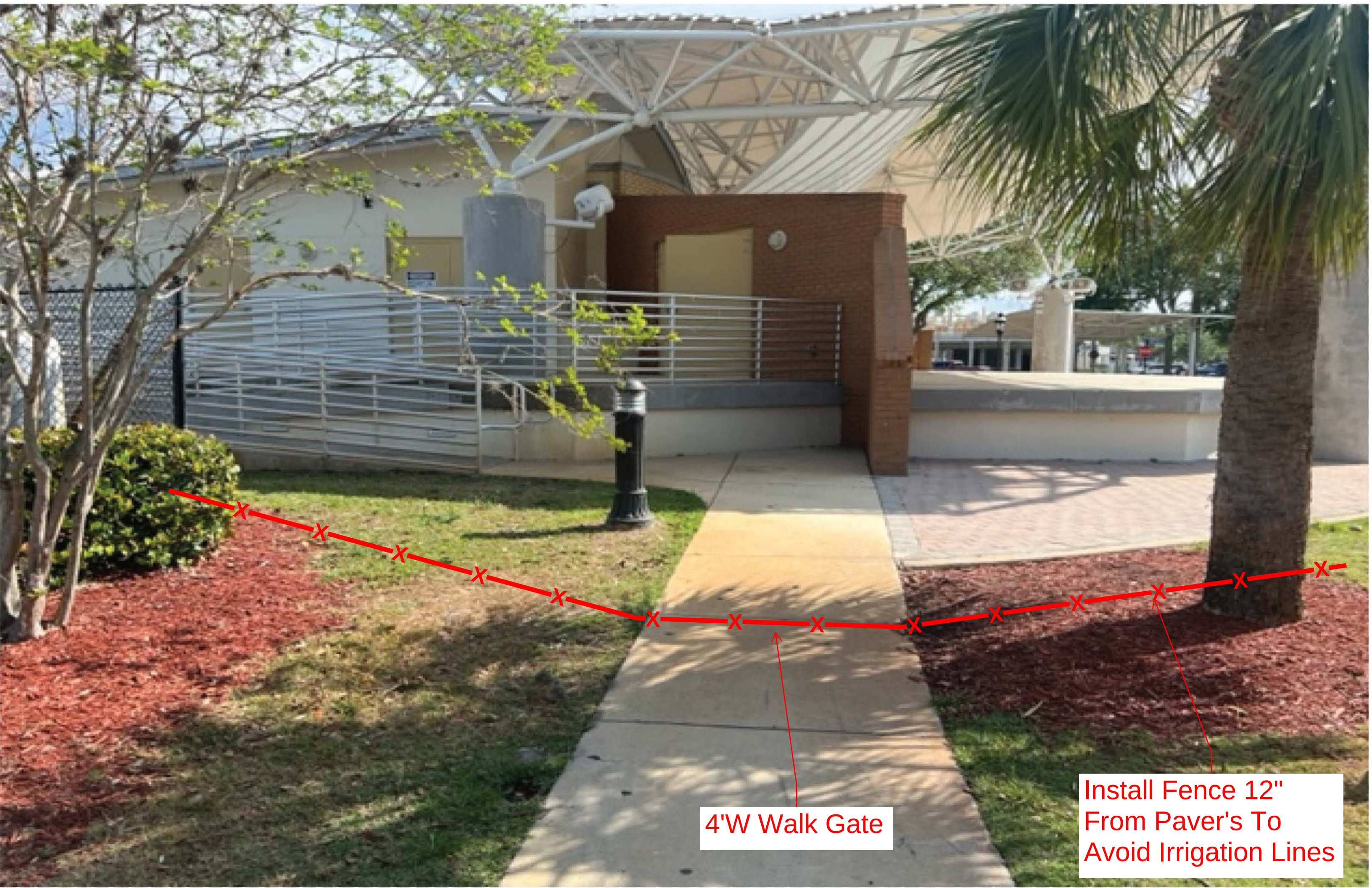
160'

4'W Walk Gate



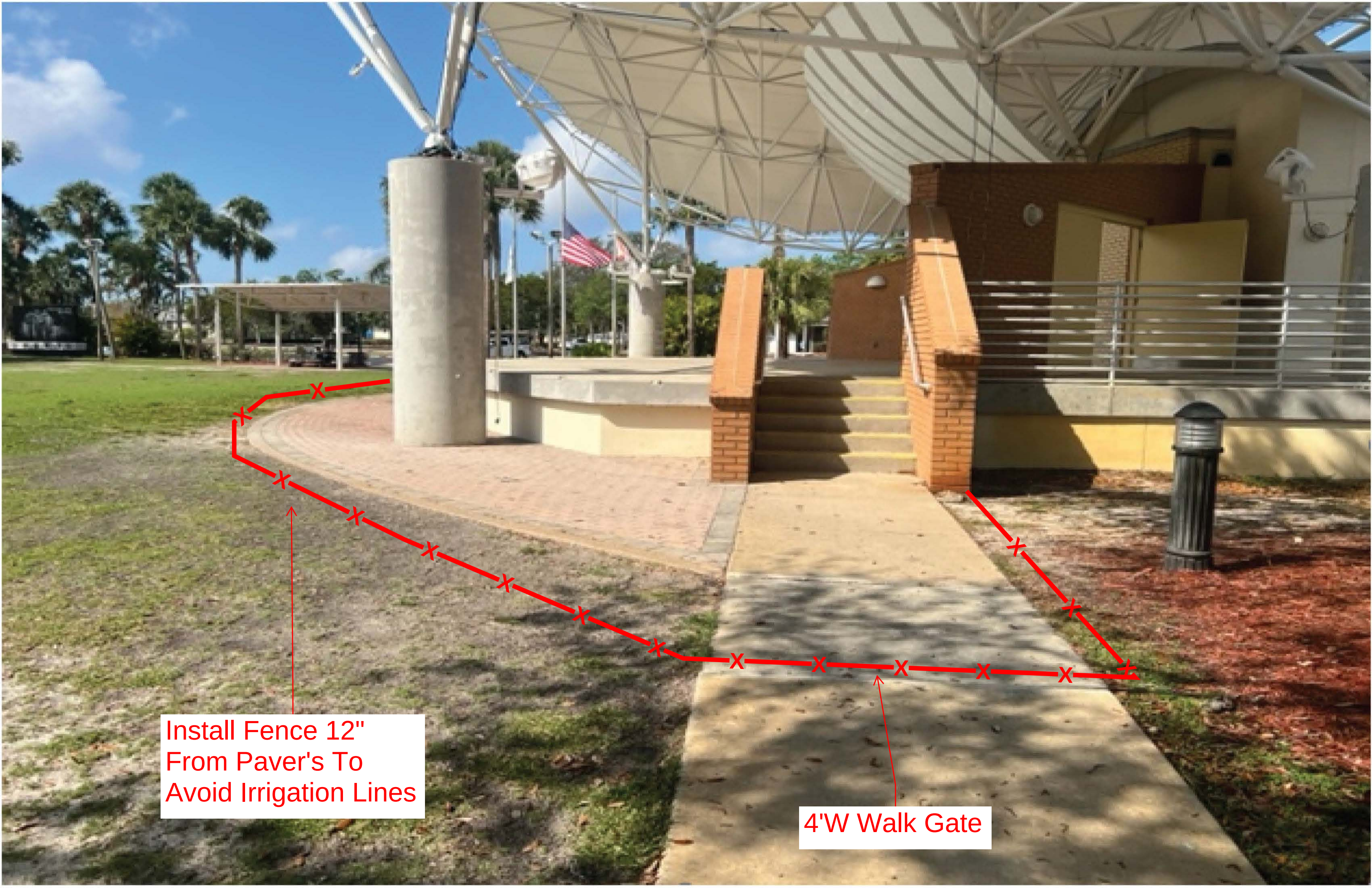
Install Fence 12"
From Paver's To
Avoid Irrigation Lines

4'W Walk Gate



4'W Walk Gate

Install Fence 12"
From Paver's To
Avoid Irrigation Lines



Install Fence 12"
From Paver's To
Avoid Irrigation Lines

4'W Walk Gate

REQUESTED MOTION: Approve a Resolution to authorize staff to submit Community Development Block Grant – Disaster Recovery Public Facilities and Critical Infrastructure Grant Applications as a result of Hurricane Ian

REQUESTOR: Elly Soto McKuen, Senior Project Manager

AGENDA: City Manager's Item

STRATEGIC PRIORITY: 1) Stormwater Management, 2) Transportation, 3) Strengthen City Finances, 4) Environmental Protection, 7) Government Transparency

BACKGROUND: Following Hurricane Ian in September 2022 Lee County received a direct allocation from U.S. Housing and Urban Development (HUD) Community Development Block Grant-Disaster Recovery (CDBG-DR) for \$1,107,881,000.

Lee County submitted and received approval from HUD on November 7, 2023 for the CDBG-DR Action Plan. The Action Plan identifies numerous eligible activities and sets forth standards for allocating those funds through a Notice of Funding Opportunity (NOFO) process.

Lee County published a NOFO for the Public Facilities Program and Critical Infrastructure Program on March 5, 2024 with a grant deadline of May 24, 2024. The minimum request is \$5million and the maximum request is \$50million. A resolution is required as part of the application. Staff proposes the following citywide projects, in no particular order:

- Ragsdale/Pennsylvania/Arroyal Corridor Street Improvements
- Sun Trail (Rails to Trails)
- Old 41 Road Bike and Pedestrian Improvement Project
- Bonita Springs Community Pool Improvements

Each of the projects, either all or a portion of the project limits fall within the City's Low/Moderate Income Areas. At this time staff is seeking direction on the proposed applications and approval of the resolution.

STAFF RECOMMENDATION: Approve a Resolution to authorize staff to submit Community Development Block Grant – Disaster Recovery Public Facilities and Critical Infrastructure Grant Applications as a result of Hurricane Ian

ATTACHMENTS:

1. Low Moderate Income Area Map
2. Project Overview
3. Resolution to Apply

REVIEWERS:

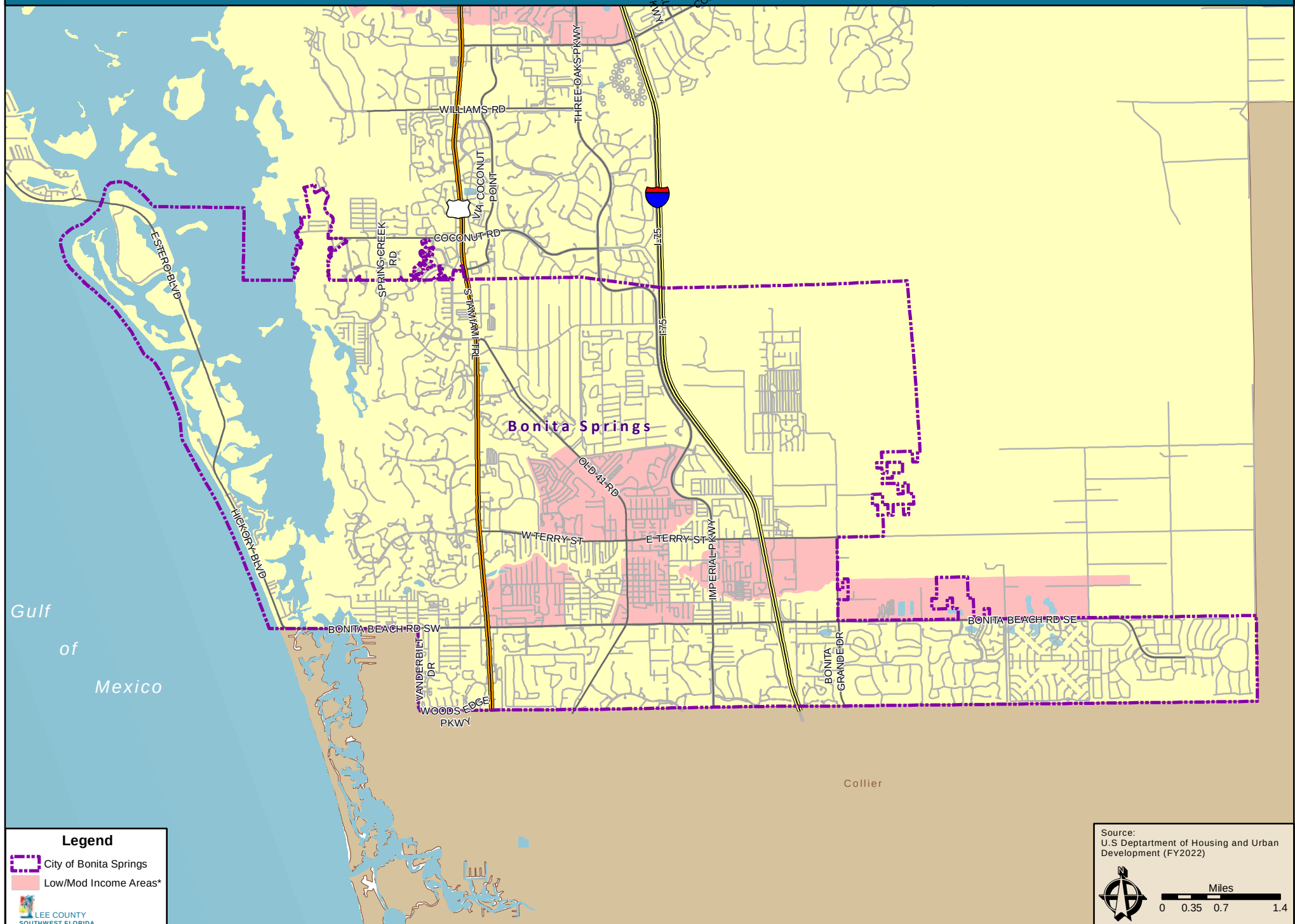
City Manager: Arleen Hunter
City Attorney: Derek Rooney

**CITY OF BONITA SPRINGS
AGENDA ITEM SUMMARY**

Green Sheet No. 24-04-061
April 17, 2024

City Clerk: Mike Sheffield
Department Director: Matt Feeney

Bonita Springs HUD Low/Moderate Income Areas



*Low/Mod Income Areas are areas that are 80% or less of the (AMI) Area Median Income

Potential Public Facilities Program and Critical Infrastructure Projects
for
CDBG-DR Grant Application
April 17, 2024

Project Name	Project Description	CDBG-DR Eligible Activity	Project Location	Benefit to Community	Funding Amount
Ragsdale/Pennsylvania /Arroyal Corridor Street Improvements	The construction of a 8-12 foot wide multi-use pathway along the corridor. Supporting improvements will include, but not limited to, enclosing open drainage swales, curb and gutter, street lighting, wayfinding, traffic calming and landscape. The project may also require right-of-way acquisition provided improvements cannot be located within the existing right of way.	Critical Infrastructure	Ragsdale/Pennsylvania/Arroyal right-of-way	This corridor has the potential to add an additional east/west access point to the City by expending both the vehicular, pedestrian and bicyclist facilities to the community. A large majority of the community does not have access to a vehicle and most rely on walking or bicycling to and from work and daily activities. The proposed improvements will provide a safe pathway for those on foot and on a bicycle instead of walking/biking in the street.	\$20.0 million
Old 41 Road Bike and Pedestrian Improvement Project	Upgrade Old 41 Road from the Terry Street roundabout north to Rosemary Drive. Mill and resurface the existing roadway, realign lanes, construct 10-foot wide landscaped medians, demolish existing sidewalks, upgrade a 6-foot wide buffered sidewalk along the west side of the right of way and upgrade a 5-foot wide sidewalk to a 10-foot buffered sidewalk on the east right of way. Replace the east side curb line, increase size of drainage crossovers to minimum of 24", tie into existing west side of drainage system. Install landscaping/irrigation, replacement streetlights with LED fixtures.	Critical Infrastructure	Old 41 Road from Terry Street roundabout north to Rosemary Drive	Middle school children living in Rosemary Park predominately walk to and from school each day. They will sometimes walk 4 and 5 together. Expanding the existing sidewalk and moving it away from traffic will provide a more safe, secure area for the children to travel to and from school. Additionally, there is a large population in the community that does not have access to a motor vehicle. The proposed improvements provides a safe, secure location for pedestrians and bikers so they don't have to walk or ride bikes in the street.	\$10.0 million
Sun Trail (Rails to Trails)	The project will acquire approximately 5.7 miles of the Seminole Gulf Railway property and construction of trail improvement within the City limits of Bonita Springs	Critical Infrastructure	Property currently owned by the Seminole Gulf Railway within the City limits	The trail, once developed, will provide an additional north/south corridor for non-motorized vehicles and pedestrian pathway. The development of the trail has the potential to reduce reduce the motorized vehicles along the roadways in the transportation system.	\$13.4 million
Bonita Springs Community Pool Improvements	Expand the existing pool to olympic size pool with children's activity pool with interactive water features with walk-in-entry, install family restrooms, expand existing changing rooms and bathrooms, construct storage facility, entryway, screening landscape and parking lot installation	Public Facilities	Bonita Springs Recreation Center, Pine Avenue	The existing pool is approximately 30 years old and is frequently in demand. The pool is utilized by children with swimming classes as well as adults. Classes and open swim time often conflict and staff has had to schedule appointments for patrons to utilize the pool facilities. Following Hurricane Ian the pool's use increased a great deal since existing family pools were unusable.	\$17.0 million

CITY OF BONITA SPRINGS, FLORIDA
RESOLUTION NO. 24 -

A RESOLUTION OF THE CITY OF BONITA SPRINGS, FLORIDA AUTHORIZING THE SUBMITTAL OF CITYWIDE INFRASTRUCTURE PROJECTS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY (CDBG-DR) PROGRAM PUBLIC FACILITIES PROGRAM AND CRITICAL INFRASTRUCTURE PROGRAM GRANT PROPOSALS AND DESIGNATE THE MAYOR AS THE SIGNATORY AUTHORITY FOR THE GRANT APPLICATIONS.

WHEREAS, Lee County received a direct program allocation of \$1.1Billion from U.S. Housing and Urban Development for Community Development Block Grant – Disaster Recovery funds following the devastation of Hurricane Ian on September 22, 2022; and

WHEREAS, Lee County submitted a countywide Action Plan identifying program allocation for various programs and was approved by U.S. Housing and Urban Development on November 7, 2023; and

WHEREAS, Lee County published a Notice of Funding Opportunity for both the Public Facilities Program and Critical Infrastructure Program on March 5, 2024, with the deadline of May 24, 2024 for the submittal of grant applications; and

WHEREAS, eligible City projects should be identified and approved by City Council members in order for staff to submit eligible public facilities and critical infrastructure projects for potential funding; and

WHEREAS, Community Development Block Grant – Disaster Recovery is a 100% grant allocation, no matching funds are required by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bonita Springs, Lee County, Florida:

Section 1. The submittal of citywide infrastructure projects for Lee County’s Community Development Block Grant – Disaster Recovery for Public Facilities Program and the Critical Infrastructure Program grant application process is hereby authorized.

Section 2. The Mayor is designated as the signatory authority for the grant applications.

Section 3. This resolution shall take effect immediately upon approval.

DULY PASSED AND ENACTED by the City Council of the City of Bonita Springs, Lee County, Florida, this 17th day of April, 2024.

AUTHENTICATION:

Mayor

City Clerk

APPROVED AS TO FORM: _____
City Attorney

Vote:

Bogacz	Steinmeyer
Purdon	Fullick
Carr	Forbes
Corrie	

Date filed with City Clerk: _____

REQUESTED MOTION: Presentation and review of the February Financial Report

REQUESTOR: Lisa Griggs Roberson, CPA, Director of Financial and Administrative Services

AGENDA: City Manager's Items

STRATEGIC PRIORITY: #7 Government Transparency

BACKGROUND:

Staff will be providing a brief presentation on the attached February 29, 2024, financial report. This is the initial 5 months of the new 2023-2024 fiscal year.

Please note that staff is in the process of developing an estimated fund balance as of September 30, 2023, which will be completed in June along with the audit completion.

STAFF RECOMMENDATION: Receive presentation and report.

ATTACHMENTS:

1. Presentation
2. Financial Report

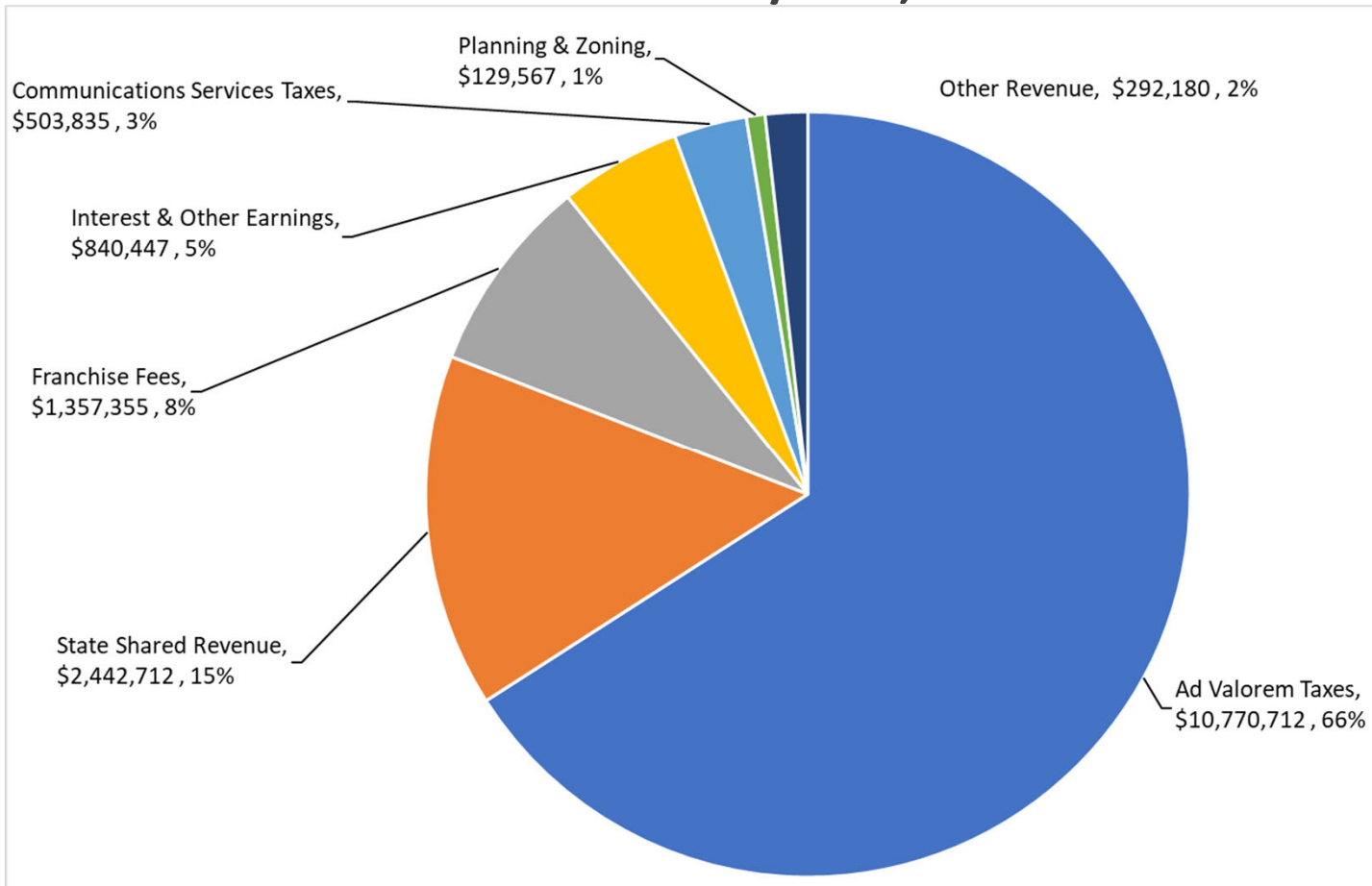
REVIEWERS:

City Manager:	Arleen Hunter
City Attorney:	Derek Rooney
City Clerk:	Mike Sheffield
Department Director:	Lisa Griggs Roberson

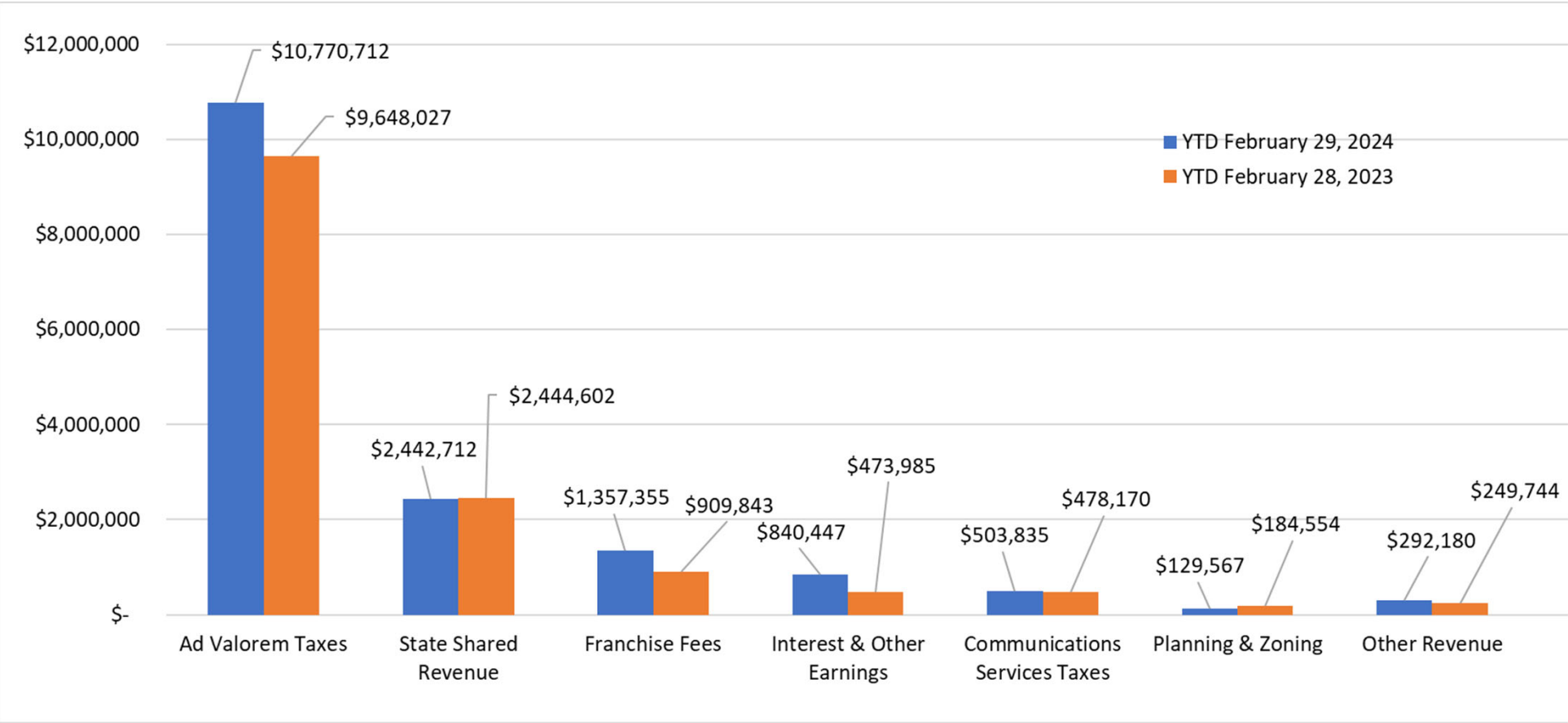
February Financial Report



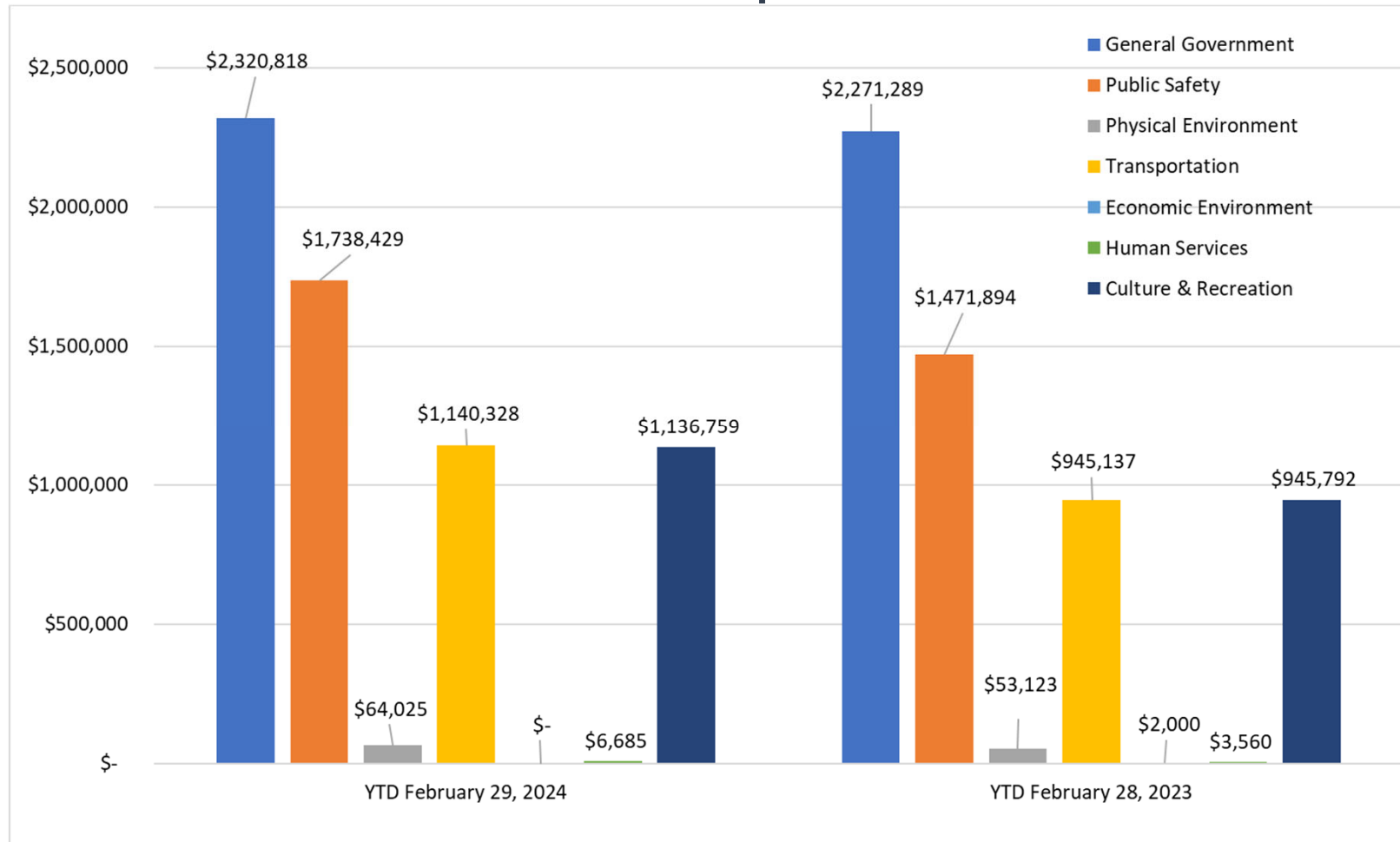
General Fund Revenue as of February 29, 2024



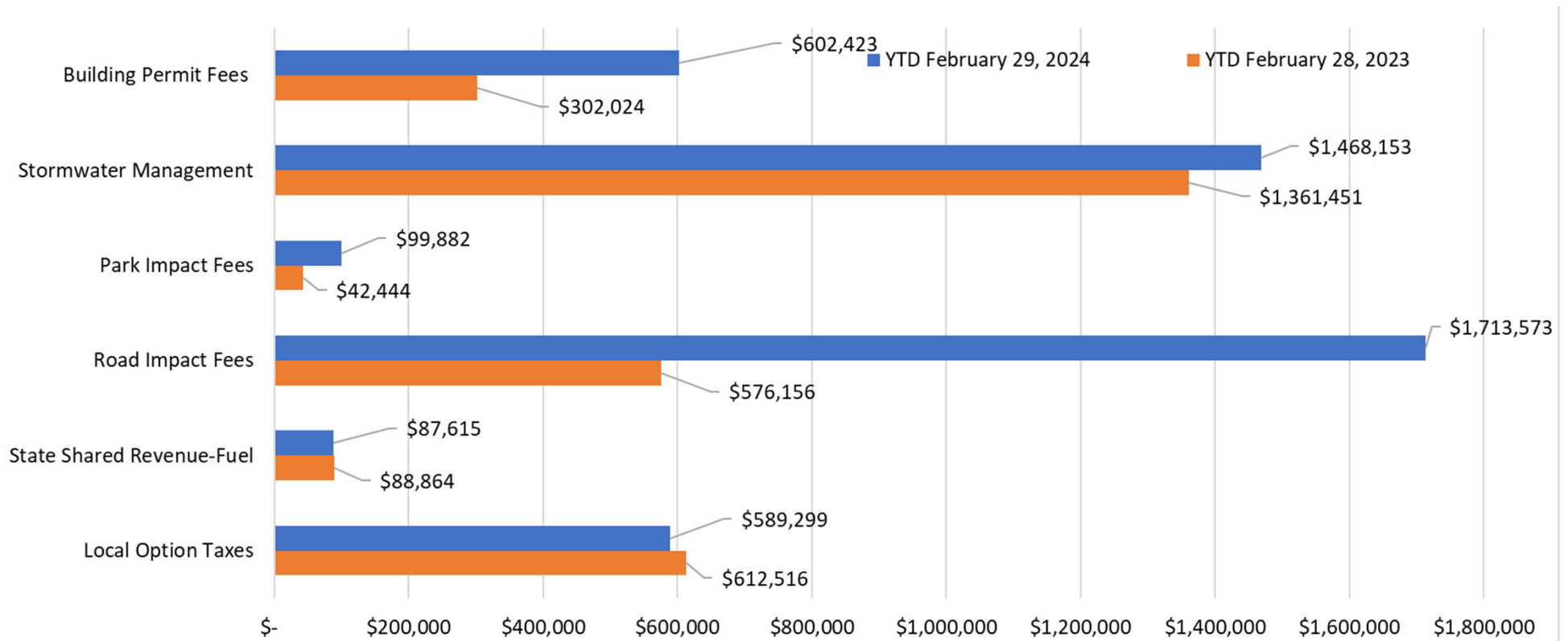
General Fund Revenue



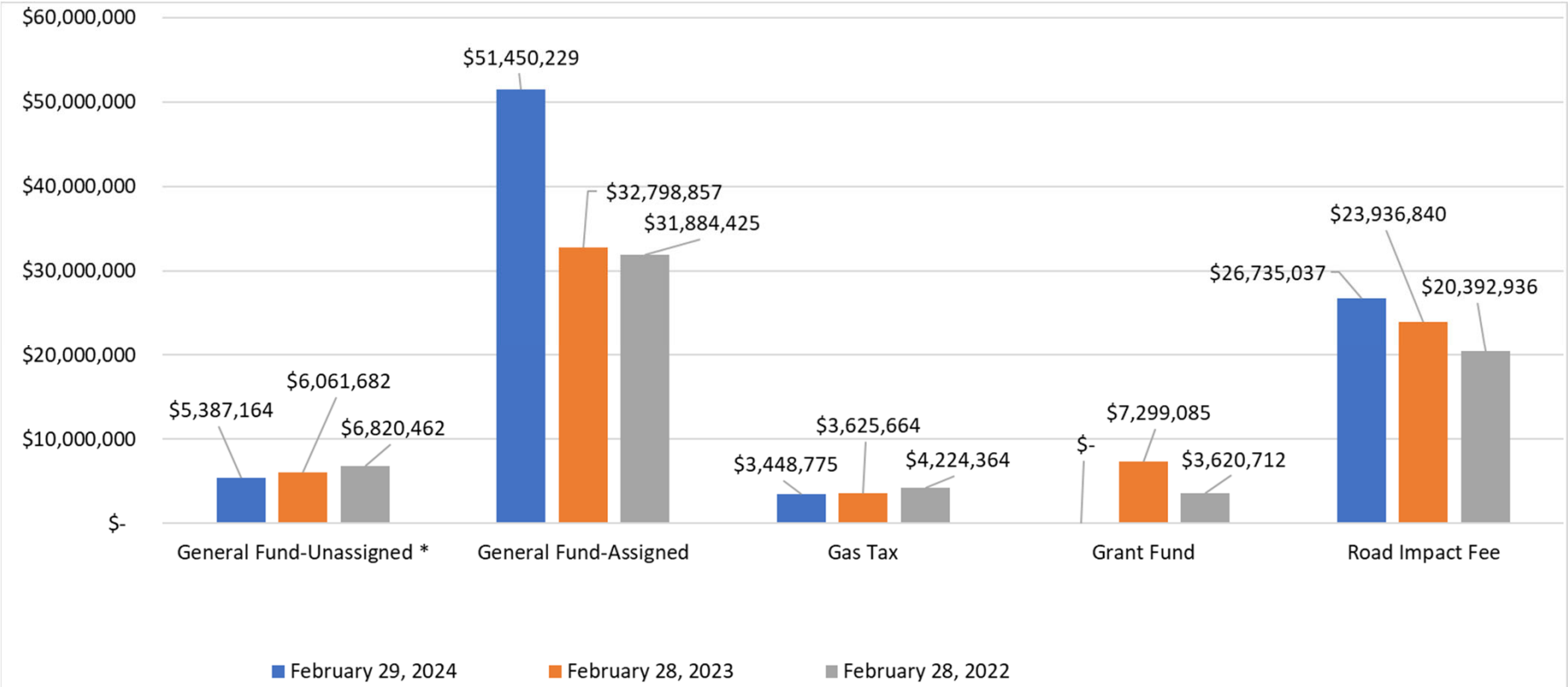
General Fund Expenditures



Restricted Revenue

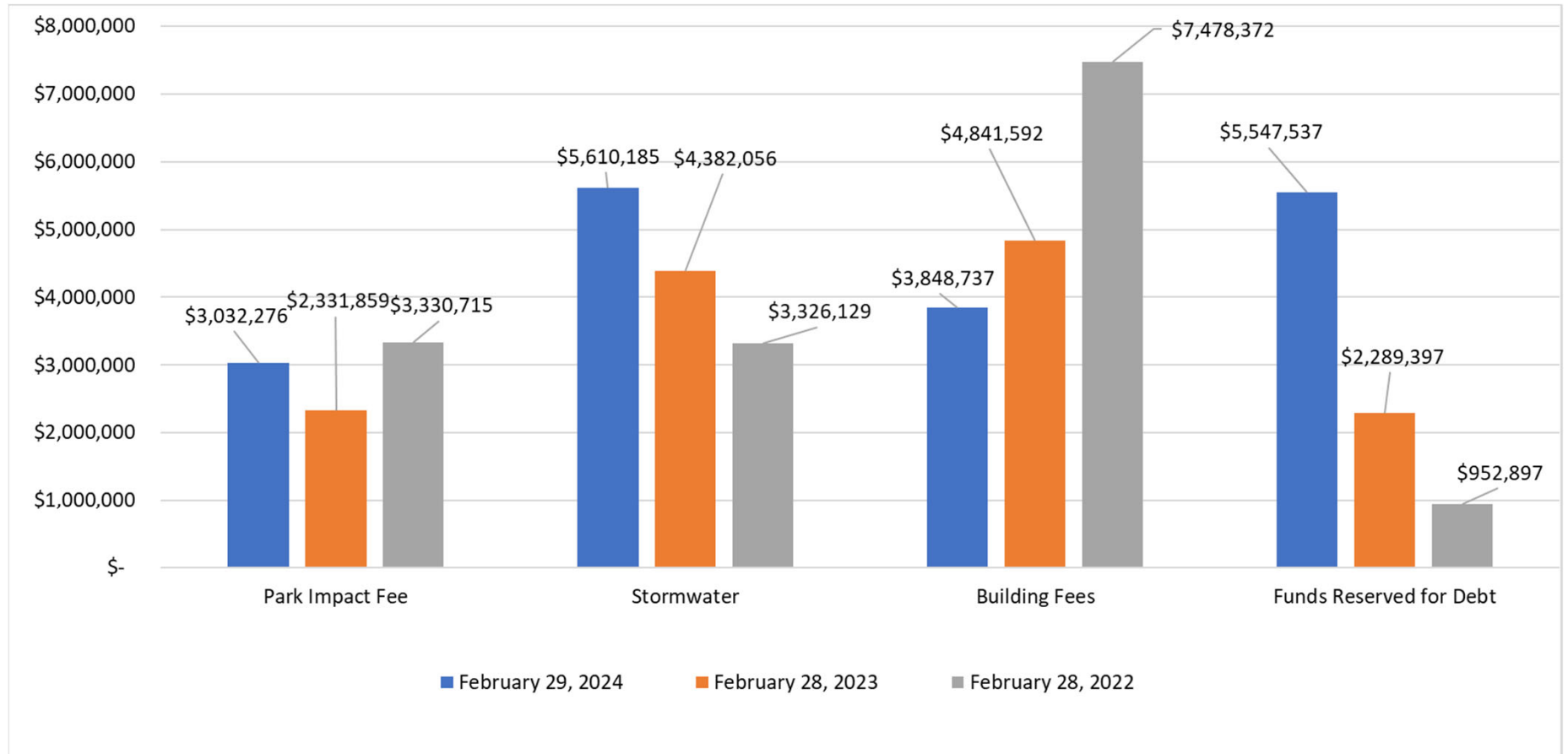


Cash Balances



* General fund unassigned fund balance will be calculated at the end of the fiscal year along with the audit completion.

Cash Balances



Thank you...

City of Bonita Springs, Florida
Balance Sheet
as of February 29, 2024

	Special Revenue Funds										
	General Fund	Gas Tax	Grants	Impact Fee Funds		Stormwater Management	Building Fees	Downtown Area Revenue Sharing	Debt Service Funds	Capital Project Fund	Total Governmental Funds
				Road	Park						
ASSETS											
Cash and cash equivalents	\$ 56,837,393	\$ 3,448,775	\$ -	\$ 26,735,037	\$ 3,032,276	\$ 5,610,185	\$ 3,848,737	\$ 3,547,537	\$ 2,000,000	\$ -	\$ 105,059,940
Receivables (net)	402,225	-	-	-	-	-	-	-	-	-	402,225
Due from other govt	-	-	2,320,260	-	-	-	-	-	-	-	2,320,260
Due from other funds	3,128,104	-	-	-	-	-	-	-	-	-	3,128,104
Total assets	\$ 60,367,722	\$ 3,448,775	\$ 2,320,260	\$ 26,735,037	\$ 3,032,276	\$ 5,610,185	\$ 3,848,737	\$ 3,547,537	\$ 2,000,000	\$ -	\$ 110,910,529
LIABILITIES AND FUND BALANCES											
Liabilities:											
Accounts and contracts payable	\$ 71,883	\$ 39,017	\$ 311,227	\$ 15,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 437,277
Accrued liabilities	6,020,115	-	-	-	-	-	-	-	-	-	6,020,115
Due to other funds	-	-	3,001,252	-	-	-	-	-	-	126,852	3,128,104
Due to other governments	50,813	-	-	27,068	-	-	-	-	-	-	77,881
Unearned Revenue	-	-	-	-	-	-	-	-	-	-	-
Total liabilities	6,142,811	39,017	3,312,479	42,218	-	-	-	-	-	126,852	9,663,377
Total fund balances, beginning of the year	46,154,639	3,377,513	-	25,592,993	2,885,250	4,331,609	3,937,869	2,202,077	-	-	88,481,950
Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	8,070,272	32,245	(992,219)	1,099,826	147,026	1,278,576	(89,132)	1,345,460	2,000,000	(126,852)	12,765,202
Fund balances	54,224,911	3,409,758	(992,219)	26,692,819	3,032,276	5,610,185	3,848,737	3,547,537	2,000,000	(126,852)	101,247,152
Total liabilities and fund balances	\$ 60,367,722	\$ 3,448,775	\$ 2,320,260	\$ 26,735,037	\$ 3,032,276	\$ 5,610,185	\$ 3,848,737	\$ 3,547,537	\$ 2,000,000	\$ -	\$ 110,910,529



City of Bonita Springs, FL

General Fund Budget Report Group Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

RevAccountType;ExpFinStmntLinItem	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 00 - General Fund					
Revenue					
311 - Ad Valorem Taxes	11,633,600.00	11,633,600.00	427,212.01	10,770,711.91	862,888.09
315 - Communications Services Taxes	1,323,000.00	1,323,000.00	130,732.15	503,835.45	819,164.55
316 - Local Business Taxes	30,000.00	30,000.00	0.00	4,622.85	25,377.15
323 - Franchise Fees	3,733,800.00	3,733,800.00	403,836.32	1,357,355.24	2,376,444.76
329 - Other Permits, Fees & Special Assessment	41,100.00	41,100.00	4,320.00	23,670.00	17,430.00
335 - State Shared Revenue	7,235,400.00	7,235,400.00	670,393.44	2,442,711.52	4,792,688.48
341 - General Government	322,700.00	322,700.00	19,372.00	129,566.65	193,133.35
343 - Physical Environment	112,200.00	112,200.00	11,700.00	48,900.00	63,300.00
347 - Culture/Recreation	95,300.00	95,300.00	14,557.00	45,418.24	49,881.76
349 - Other Charges for Services	48,000.00	48,000.00	4,264.00	22,255.47	25,744.53
351 - Judgements, Fines-Traffic	22,400.00	22,400.00	6,717.59	15,650.59	6,749.41
354 - Fines Local Ordinance	140,000.00	140,000.00	638.80	28,109.05	111,890.95
361 - Interest & Other Earnings	800,000.00	800,000.00	158,422.84	840,447.18	-40,447.18
362 - Rents & Royalties	65,000.00	65,000.00	38,136.54	55,424.04	9,575.96
366 - Contributions	0.00	0.00	0.00	80.00	-80.00
369 - Other Misc Revenues	8,000.00	8,000.00	30.00	2,963.97	5,036.03
388 - Proceeds of General Capital Dispositons	0.00	0.00	45,086.35	45,086.35	-45,086.35
Revenue Total:	25,610,500.00	25,610,500.00	1,935,419.04	16,336,808.51	9,273,691.49
Expense					
51 - General Government	7,593,419.00	7,724,704.00	297,144.71	2,320,818.42	5,403,885.58
52 - Public Safety	4,163,832.00	4,163,832.00	90,279.66	1,738,429.49	2,425,402.51
53 - Physical Environment	459,034.00	459,034.00	17,392.64	64,024.82	395,009.18
54 - Transportation	4,337,759.00	4,415,338.00	247,472.67	1,140,328.05	3,275,009.95
55 - Economic Environment	27,550.00	27,550.00	0.00	0.00	27,550.00
56 - Human Services	147,070.00	147,070.00	0.00	6,685.00	140,385.00
57 - Culture & Recreation	3,923,742.00	4,106,583.00	187,691.81	1,136,758.96	2,969,824.04
58 - Other Uses/Transfers Out	14,674,616.00	39,025,977.00	724,584.46	1,859,492.16	37,166,484.84
Expense Total:	35,327,022.00	60,070,088.00	1,564,565.95	8,266,536.90	51,803,551.10
Fund: 00 - General Fund Surplus (Deficit):	-9,716,522.00	-34,459,588.00	370,853.09	8,070,271.61	-42,529,859.61
Total Surplus (Deficit):	-9,716,522.00	-34,459,588.00	370,853.09	8,070,271.61	



General Fund Department Expenditures Excluding Transfers

City of Bonita Springs, FL

Group Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 00 - General Fund					
101 - City Council	501,700.00	501,700.00	44,186.04	160,805.83	340,894.17
102 - Boards & Committees	80,000.00	80,000.00	0.00	0.00	80,000.00
201 - City Manager	641,380.00	641,380.00	45,670.85	199,541.33	441,838.67
211 - Planning & Zoning	2,105,635.00	2,105,635.00	8,784.00	635,209.51	1,470,425.49
220 - Law Enforcement/Security	2,945,996.00	2,945,996.00	4,162.00	1,287,203.04	1,658,792.96
230 - Neighborhood Services	1,110,106.00	1,110,106.00	84,736.84	393,940.27	716,165.73
240 - Information Technologies	430,300.00	430,300.00	18,824.80	105,557.67	324,742.33
250 - Public Works	4,743,393.00	4,820,972.00	264,865.31	1,200,590.03	3,620,381.97
260 - Emergency Preparedness	107,730.00	107,730.00	1,380.82	57,286.18	50,443.82
270 - Non-Departmental Expenditures	849,595.00	849,595.00	30,678.54	172,731.17	676,863.83
301 - City Attorney	763,340.00	763,340.00	-20,314.63	135,219.00	628,121.00
401 - Administrative Services	542,528.00	551,595.00	41,607.43	204,736.07	346,858.93
402 - City Hall	330,350.00	330,350.00	17,135.54	92,789.50	237,560.50
410 - Human Resources	70,700.00	70,700.00	1,695.20	9,935.64	60,764.36
430 - Communications	1,362,036.00	1,362,036.00	57,438.19	439,135.24	922,900.76
501 - Finance	877,250.00	999,468.00	54,145.13	350,731.82	648,736.18
601 - Parks & Recreation Administration	830,790.00	830,790.00	59,270.73	278,955.48	551,834.52
602 - Recreation Center	544,606.00	571,456.00	32,542.84	198,582.09	372,873.91
603 - Community Park & Ball Fields	196,361.00	217,969.00	15,759.94	52,267.64	165,701.36
604 - Community Pool	629,757.00	658,864.00	42,565.25	203,468.27	455,395.73
605 - Riverside Park	210,756.00	250,310.00	6,956.59	50,747.40	199,562.60
609 - Formerly Community Hall/Sherriff Substation	18,665.00	18,665.00	421.64	3,607.57	15,057.43
610 - Dog Park	83,378.00	83,378.00	3,730.62	24,888.55	58,489.45
611 - Beach Parks	29,740.00	29,740.00	18.52	213.07	29,526.93
612 - Hickory Blvd. North ROW	10,000.00	10,000.00	0.00	0.00	10,000.00
613 - BS Soccer Complex	107,756.00	134,606.00	7,816.39	60,314.93	74,291.07
614 - Kentucky Street Park	4,500.00	4,500.00	0.00	0.00	4,500.00
615 - Liles Hotel	111,138.00	116,138.00	2,608.13	27,245.95	88,892.05
617 - Bonita Nature Place	33,464.00	33,464.00	1,780.49	9,345.85	24,118.15
618 - Windsor Road Preserve	7,980.00	7,980.00	28.41	106.59	7,873.41
620 - Marni Fields	119,083.00	119,083.00	7,222.89	34,496.54	84,586.46
621 - BS River Park	25,748.00	34,770.00	2,093.26	3,985.80	30,784.20
622 - Cullum's Bonita Trail	18,300.00	18,300.00	800.00	800.00	17,500.00
623 - Carpenter Lane Canoe & Kayak	2,469.00	2,469.00	5.30	120.88	2,348.12
624 - Leitner Creek Neighborhood Park	12,476.00	37,326.00	131.32	3,292.01	34,033.99
626 - Oak Creek Preserve	6,000.00	6,000.00	0.00	750.00	5,250.00
629 - Oak Creek Kayak Launch	5,000.00	5,000.00	0.00	0.00	5,000.00
631 - Former Library Building	182,400.00	182,400.00	1,233.11	8,443.82	173,956.18
Fund: 00 - General Fund Total:	20,652,406.00	21,044,111.00	839,981.49	6,407,044.74	14,637,066.26
Total Surplus (Deficit):	-20,652,406.00	-21,044,111.00	-839,981.49	-6,407,044.74	



City of Bonita Springs, FL

Special Revenue Funds Budget Report

Group Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

ExpFinStmntLineItem;RevAccountType	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - Gas Tax Fund					
Revenue					
312 - Local Option Taxes	1,772,200.00	1,772,200.00	153,828.22	589,299.17	1,182,900.83
335 - State Shared Revenue	291,200.00	291,200.00	21,903.84	87,615.36	203,584.64
361 - Interest & Other Earnings	82,000.00	82,000.00	12,528.00	65,109.00	16,891.00
Revenue Total:	2,145,400.00	2,145,400.00	188,260.06	742,023.53	1,403,376.47
Expense					
54 - Transportation	1,309,104.00	1,309,104.00	62,345.79	624,239.12	684,864.88
58 - Other Uses/Transfers Out	778,990.00	3,581,307.00	13,063.19	85,538.98	3,495,768.02
Expense Total:	2,088,094.00	4,890,411.00	75,408.98	709,778.10	4,180,632.90
Fund: 10 - Gas Tax Fund Surplus (Deficit):	57,306.00	-2,745,011.00	112,851.08	32,245.43	-2,777,256.43
Fund: 13 - Grant Fund					
Revenue					
331 - Federal Grants	0.00	30,261,353.00	263,213.57	319,819.13	29,941,533.87
334 - State Grants	11,945,467.00	16,631,974.00	-180,080.08	-407,723.11	17,039,697.11
337 - Local Gvmt Grants	40,000.00	40,000.00	0.00	0.00	40,000.00
381 - Transfers In	40,000.00	40,000.00	0.00	-48,177.50	88,177.50
Revenue Total:	12,025,467.00	46,973,327.00	83,133.49	-136,081.48	47,109,408.48
Expense					
52 - Public Safety	80,000.00	80,000.00	15,925.00	56,151.55	23,848.45
57 - Culture & Recreation	0.00	157,062.00	20,931.41	31,299.49	125,762.51
58 - Other Uses/Transfers Out	11,945,467.00	46,736,265.00	301,318.27	768,686.41	45,967,578.59
Expense Total:	12,025,467.00	46,973,327.00	338,174.68	856,137.45	46,117,189.55
Fund: 13 - Grant Fund Surplus (Deficit):	0.00	0.00	-255,041.19	-992,218.93	992,218.93
Fund: 14 - Road Impact Fee Fund					
Revenue					
324 - Impact Fees	3,180,960.00	3,180,960.00	92,800.40	1,713,573.33	1,467,386.67
361 - Interest & Other Earnings	400,000.00	400,000.00	102,808.00	521,841.00	-121,841.00
Revenue Total:	3,580,960.00	3,580,960.00	195,608.40	2,235,414.33	1,345,545.67
Expense					
58 - Other Uses/Transfers Out	4,076,454.00	27,159,152.00	132,873.87	1,135,587.95	26,023,564.05
Expense Total:	4,076,454.00	27,159,152.00	132,873.87	1,135,587.95	26,023,564.05
Fund: 14 - Road Impact Fee Fund Surplus (Deficit):	-495,494.00	-23,578,192.00	62,734.53	1,099,826.38	-24,678,018.38
Fund: 16 - Park Impact Fee Fund					
Revenue					
324 - Impact Fees	352,070.00	352,070.00	6,384.00	99,882.00	252,188.00
361 - Interest & Other Earnings	52,000.00	52,000.00	9,071.00	47,144.00	4,856.00
Revenue Total:	404,070.00	404,070.00	15,455.00	147,026.00	257,044.00
Expense					
58 - Other Uses/Transfers Out	400,000.00	3,551,747.00	0.00	0.00	3,551,747.00
Expense Total:	400,000.00	3,551,747.00	0.00	0.00	3,551,747.00
Fund: 16 - Park Impact Fee Fund Surplus (Deficit):	4,070.00	-3,147,677.00	15,455.00	147,026.00	-3,294,703.00
Fund: 18 - Stormwater Management					
Revenue					
325 - Special Assessments - Charges for Public Services	1,470,000.00	1,470,000.00	50,104.66	1,468,152.80	1,847.20
361 - Interest & Other Earnings	18,000.00	18,000.00	14,000.00	72,762.00	-54,762.00
Revenue Total:	1,488,000.00	1,488,000.00	64,104.66	1,540,914.80	-52,914.80
Expense					
53 - Physical Environment	657,111.00	657,111.00	0.00	262,338.50	394,772.50

Special Revenue Funds Budget Report

For Fiscal: 2023-2024 Period Ending: 02/29/2024

ExpFinStmntLineItem;RevAccountType	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
58 - Other Uses/Transfers Out	700,000.00	3,500,000.00	0.00	0.00	3,500,000.00
Expense Total:	1,357,111.00	4,157,111.00	0.00	262,338.50	3,894,772.50
Fund: 18 - Stormwater Management Surplus (Deficit):	130,889.00	-2,669,111.00	64,104.66	1,278,576.30	-3,947,687.30
Fund: 19 - Building Fees Fund					
Revenue					
322 - Building Permits	875,000.00	875,000.00	108,934.70	602,423.46	272,576.54
329 - Other Permits, Fees & Special Assessment	0.00	0.00	7,369.80	335,346.00	-335,346.00
361 - Interest & Other Earnings	60,000.00	60,000.00	13,022.00	67,677.00	-7,677.00
Revenue Total:	935,000.00	935,000.00	129,326.50	1,005,446.46	-70,446.46
Expense					
52 - Public Safety	3,338,660.00	3,338,660.00	2,300.61	1,072,978.61	2,265,681.39
58 - Other Uses/Transfers Out	0.00	698,195.00	0.00	21,600.00	676,595.00
Expense Total:	3,338,660.00	4,036,855.00	2,300.61	1,094,578.61	2,942,276.39
Fund: 19 - Building Fees Fund Surplus (Deficit):	-2,403,660.00	-3,101,855.00	127,025.89	-89,132.15	-3,012,722.85
Fund: 23 - Downtown Area Revenue Sharing					
Revenue					
311 - Ad Valorem Taxes	490,400.00	490,400.00	0.00	490,400.00	0.00
337 - Local Gvmt Grants	1,872,100.00	1,872,100.00	0.00	1,857,380.00	14,720.00
Revenue Total:	2,362,500.00	2,362,500.00	0.00	2,347,780.00	14,720.00
Expense					
58 - Other Uses/Transfers Out	1,076,100.00	1,076,100.00	0.00	1,002,320.00	73,780.00
Expense Total:	1,076,100.00	1,076,100.00	0.00	1,002,320.00	73,780.00
Fund: 23 - Downtown Area Revenue Sharing Surplus (Deficit):	1,286,400.00	1,286,400.00	0.00	1,345,460.00	-59,060.00
Total Surplus (Deficit):	-1,420,489.00	-33,955,446.00	127,129.97	2,821,783.03	



City of Bonita Springs, FL

Debt Service Funds Budget Report

Group Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

ExpFinStmntLineItem;RevAccountType	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 20 - 2011 Debt Fund					
Revenue					
384 - Debt Proceeds	0.00	0.00	0.00	2,000,000.00	-2,000,000.00
Revenue Total:	0.00	0.00	0.00	2,000,000.00	-2,000,000.00
Fund: 20 - 2011 Debt Fund Total:	0.00	0.00	0.00	2,000,000.00	-2,000,000.00
Fund: 21 - 2014 Debt Fund					
Revenue					
381 - Transfers In	1,076,100.00	1,076,100.00	0.00	1,002,320.00	73,780.00
Revenue Total:	1,076,100.00	1,076,100.00	0.00	1,002,320.00	73,780.00
Expense					
51 - General Government	1,076,100.00	1,076,100.00	0.00	1,002,320.00	73,780.00
Expense Total:	1,076,100.00	1,076,100.00	0.00	1,002,320.00	73,780.00
Fund: 21 - 2014 Debt Fund Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 22 - 2020 Debt Fund					
Revenue					
381 - Transfers In	462,660.00	462,660.00	0.00	58,826.25	403,833.75
Revenue Total:	462,660.00	462,660.00	0.00	58,826.25	403,833.75
Expense					
51 - General Government	462,660.00	462,660.00	0.00	58,826.25	403,833.75
Expense Total:	462,660.00	462,660.00	0.00	58,826.25	403,833.75
Fund: 22 - 2020 Debt Fund Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Total Surplus (Deficit):	0.00	0.00	0.00	2,000,000.00	



City of Bonita Springs, FL

Capital Projects Funds Budget Report

Group Summary

For Fiscal: 2023-2024 Period Ending: 02/29/2024

RevAccountType;ExpFinStmntLinItem	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 30 - Cap Projects Fund					
Revenue					
366 - Contributions	1,500,000.00	1,500,000.00	0.00	-126,851.70	1,626,851.70
381 - Transfers In	31,562,867.00	120,380,026.00	1,171,839.79	3,860,256.75	116,519,769.25
Revenue Total:	33,062,867.00	121,880,026.00	1,171,839.79	3,733,405.05	118,146,620.95
Expense					
51 - General Government	2,613,000.00	7,663,785.00	334,426.88	390,941.39	7,272,843.61
53 - Physical Environment	21,709,423.00	48,545,639.00	127,678.39	959,581.20	47,586,057.80
54 - Transportation	5,730,444.00	55,156,129.00	380,332.72	1,563,230.49	53,592,898.51
57 - Culture & Recreation	3,010,000.00	10,514,473.00	329,401.80	946,503.67	9,567,969.33
Expense Total:	33,062,867.00	121,880,026.00	1,171,839.79	3,860,256.75	118,019,769.25
Fund: 30 - Cap Projects Fund Surplus (Deficit):	0.00	0.00	0.00	-126,851.70	126,851.70
Fund: 31 - Other Capital Projects Fund					
Revenue					
381 - Transfers In	510,000.00	3,369,957.00	0.00	0.00	3,369,957.00
Revenue Total:	510,000.00	3,369,957.00	0.00	0.00	3,369,957.00
Expense					
55 - Economic Environment	0.00	78,381.00	0.00	0.00	78,381.00
57 - Culture & Recreation	510,000.00	3,291,576.00	0.00	0.00	3,291,576.00
Expense Total:	510,000.00	3,369,957.00	0.00	0.00	3,369,957.00
Fund: 31 - Other Capital Projects Fund Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Total Surplus (Deficit):	0.00	0.00	0.00	-126,851.70	