

**NOTICE OF A PUBLIC MEETING
OF THE CITY OF BONITA SPRINGS
AUDIT COMMITTEE MEETING
OFFICIAL AGENDA
THURSDAY, AUGUST 20, 2020
4:00 P.M.**

BONITA SPRINGS FIRE CONTROL AND RESCUE DISTRICT
27701 BONITA GRANDE DR.
BONITA SPRINGS, FL 34135

**PUBLIC COMMENT AVAILABLE VIA EMAIL, PHONE AND IN PERSON IN
ACCORDANCE WITH SOCIAL DISTANCING GUIDELINES.**

**DUE TO SOCIAL DISTANCING GUIDELINES, PLEASE EMAIL THE CITY AT
CITYMEETINGS@CITYOFBONITASPRINGS.ORG IN ORDER TO:**

- 1. SUBMIT YOUR COMMENT IN WRITING PRIOR TO THE MEETING; OR**
- 2. PROVIDE YOUR NAME AND TELEPHONE NUMBER TO PARTICIPATE BY
PHONE DURING THE MEETING. A MEMBER OF STAFF WILL CONTACT
YOU PRIOR TO THE MEETING WITH CALL-IN INSTRUCTIONS.**

**ALSO, PLEASE INDICATE IN YOUR EMAIL WHICH MEETING YOU WOULD LIKE
TO PARTICIPATE BY PHONE. PLEASE INCLUDE THE MEETING DATE IN THE
SUBJECT LINE OF YOUR EMAIL. ALL EMAILS FOR PUBLIC COMMENT MUST
BE RECEIVED BY 3:00 P.M. ON AUGUST 19, 2020.**

- I. CALL TO ORDER.
- II. ROLL CALL.
- III. PUBLIC COMMENT.
- IV. APPROVAL OF MINUTES OF JUNE 15, 2020.
- V. DISCUSSION OF THE AUDIT PROPOSALS RECEIVED.
 - A. TALLY THE TECHNICAL SCORING ASSIGNED TO EACH PROPOSAL.
 - B. DETERMINE TECHNICAL SCORE FOR WHICH COST PROPOSALS WILL BE OPENED.
 1. DETERMINE IF PRESENTATIONS WILL BE REQUESTED.
 - C. IF PRESENTATIONS ARE NOT REQUESTED, OPEN SEALED COST PROPOSALS FOR QUALIFYING FIRMS.
- VI. COMMITTEE MEMBERS PROVIDE COST SCORE FOR EACH FIRM FOR WHICH A SEALED COST PROPOSAL WAS OPENED.
- VII. TALLY TOTAL TECHNICAL AND COST SCORES AND RECOMMEND IN ORDER OF PREFERENCE.
- VIII. PUBLIC COMMENT.
- IX. ADJOURNMENT.

ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS AT ANY OF THE MEETINGS BECAUSE OF A DISABILITY OR PHYSICAL IMPAIRMENT SHOULD CONTACT MEG WEISS, DIRECTOR OF ADMINISTRATIVE SERVICES, AT 239-949-6262, AT LEAST 48 HOURS PRIOR TO THE MEETING. IF A PERSON DECIDES TO APPEAL A DECISION MADE BY THE COUNCIL IN ANY MATTER CONSIDERED AT THIS MEETING/HEARING, SUCH PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS TO BE MADE, TO INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH ANY SUCH APPEAL IS TO BE BASED.