

**Notice of Public Meeting of the Technology Advisory Board**  
**Official Minutes**  
**Monday, 7/27/20 5:30 P.M. Virtual Meeting by Zoom**

Please review City of Bonita Springs Resolution No. 20-32 regarding this virtual public meeting utilizing communications media technology (“CMT”). The resolution includes the general rules, notice, and special procedures for quasi-judicial hearings for meetings conducted by CMT.

		<u>TIME</u>	<u>INFO</u>	<u>DISCUSSION</u>	<u>ACTION</u>
I.	MEETING CALL TO ORDER	5:30			Action
	Meeting called to order at 5:37 a.m.				
II.	ROLL CALL	5:35			Action
	<div> <u>Attending</u>  Patrick Anderson  Jim Kauffman  John Poldoian  Vincent Marchesani  Susan Bickel  Tim Deaton, joined later in the meeting </div>		<div> <u>Staff</u>  Addison Smelko </div>		
III.	PUBLIC COMMENT	5:40			
	No public comments				
IV.	REVIEW MINUTES OF 2/18/20	5:45			Action
	<i>Mr. Poldoian moved to approve the minutes; Ms. Bickel seconded; minutes accepted; motion passed unanimously.</i>				
V.	COUNCIL LIAISON ITEMS	6:00			
	Council was not present.				
VI.	STAFF INFO & UPDATES	6:10		Discussion	
	Mr. Smelko reported that City Hall has been shut down since March and there is a skeleton crew at City Hall. Visitors are met at the door.				
	Mr. Smelko reported that City Hall is going through a major renovation which includes a new roof, new complete Air Conditioning system, new lobby which will include bullet-proof glass and City Chambers will be redone. Mr. Smelko reported that employees packed up their personal and work belongings and are working at other locations. Mr. Smelko stated they are keeping an eye on the Ethernet pipes in the ceiling to insure they are not impacted with the construction.				

Mr. Kaufman asked if there was an estimated timeline. Mr. Smelko replied that they estimate the renovation should be completed by the first of the year.

Mr. Kaufman asked if any employees tested positive for COVID-19. Mr. Smelko stated not that he knows of.

VIII. OLD BUSINESS

6:20

Discussion

a) Digital Signage

Mr. Poldoian reported that he went to Naples City Hall to see how they were handling notices. Mr. Poldoian stated they have not gone to digital signage. They use paper notices inside and outside.

Mr. Poldoian research the price for a 60-inch commercial screen and the price can range from \$650 to \$800. They would need a player and that would cost approximately \$100 a year which would include hardware and cloud storage.

Mr. Poldoian asked if this is something they need. Has anyone complained?

Mr. Kaufman asked Dr. Marchesani what he thought. Dr. Marchesani has not heard a need for it, but that doesn't mean they don't need it.

Mr. Poldoian asked if Mr. Smelko if he has received any requests. Mr. Smelko has not.

Mr. Anderson asked if Mr. Smelko had asked Legal. Mr. Smelko replied yes, they said there must be notice but did not specify if it had to be digital or paper.

**Cell Tower Coverage – East Bonita**

Mr. Anderson wanted to know if there was anymore information about the cell tower. Mr. Kauffman reported that Verizon was the only carrier to respond to the Bonita National folks. They believe they can cover the Bonita National footprint with 32' micro cells which look like light poles and can be mounted on light poles. If Bonita National approves the three 32-foot micro cells, it will also be capable of migrating to 5G.

Mr. Kaufman asked if Dr. Marchesani was getting better cell coverage in Village Walk, Dr. Marchesani replied yes.

**City Website**

Mr. Deaton noted that the new City Website does not have a good search engine. As well, there is a lot of other documentation that some people would like to have that is not there. Mr. Deaton recommended a hierarchy of general appeals about decisions for City Council or committees, so you know the chain of command you go through. Mr. Kauffman stated for clarification, Mr. Deaton would like to see clear avenues of appeals and communications about decisions; a hierarchy of authority.

Mr. Deaton stated he thinks the website needs a lot of improvements. Mr. Deaton thinks the ADA compliance should be the responsibility of the supplier. He went to the Department of Justice website and there is a link for ADA with 27 things you can check for to be ADA compliant. That way they would have a defense if someone comes after the City with a complaint of noncompliance. Mr. Deaton noted there is something there for the visually impaired, but nothing for the blind.

IX. NEW BUSINESS

6:25

Discussion

Dr. Marchesani asked if they should make recommendations regarding COVID 19, and if the Technology advisory Board should have a role. Dr. Marchesani explained that there is a lot of information not being shared with the public and the virus is going to be around until they get a vaccine that works. The entry points of the human body for this virus is the nose, the mouth and some believe the eyes. You must block the point of entry so not to get the virus. If you don't block your nose or mouth, you cannot block the virus. This is information that need to get out there. Disinfectants can work, but you cannot kill the virus because it is not alive, it is a protein. Dr. Marchesani asked what is the Technology Advisory Boards role, if any?

Mr. Anderson asked if a face shield to protect your eyes as a mask would work. Dr. Marchesani stated yes, face shields work, goggles and masks work. Dr. Marchesani also recommended wearing gloves.

Mr. Kaufman asked what role this Board has in crafting a message regarding COVID-19. Ms. Bickel does not think the Board should be crafting the message itself but could make a recommendation and facilitate how to get the message out there. Mr. Anderson agrees. Mr. Poldoian agrees with Ms. Bickel, he does not think they are qualified and thinks a health advisor should send out that message.

Mr. Kauffman enjoyed hearing the explanation on how the virus is transmitted but agrees with the other Board members that it's not in the Board's purview to get involved with the message content. Ms. Bickel asked how instruction is being disseminated to the population of Bonita Springs and is there anything the Board could help with regarding media. Mr. Smelko stated they have a COVID-19 dashboard on the website, and they have information embedded from the CDC, Lee Health and NCH. If they have information they would like to get out, they can email the Communications department. Mr. Kauffman thinks the City is doing a good job in getting the information out, Mr. Kauffman thinks it has more to do with how the message is received from the individual. The content of the message is really not in the purview of this Board. Mr. Kauffman stated the City is doing a good job in exploiting all the communications channels. The Board agrees.

X: NEXT MEETING

Discussion

Next meeting date discussed, but not selected.

XI: ADJOURNMENT

Action

***Ms. Bickel made a motion to adjourn, Dr. Marchesani seconded; meeting adjourned.***

Respectfully submitted,

**Nadine Chiaramonte**

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Nadine Chiaramonte, Office Assistant

APPROVED

TECHNOLOGY ADVISORY BOARD:

Date: 9/2/20

AUTHENTICATED:



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Jim Kauffman, Chairman

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Any person requiring special accommodations at any of the meetings because of a disability or physical impairment should contact Meg Weiss, Director of Administrative Services at 239-949-6262, at least 48 hours prior to the meeting.

If a person decides to appeal a decision made by the Council in any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which such appeal is to be based.