

Notice of Public Meeting of the Technology Advisory Board
Official Agenda
Monday, December 16, 2019, 5:30 P.M. Room 118
City Hall 9101 Bonita Beach Rd. Bonita Springs, Florida 34135

		<u>TIME</u>	<u>INFO</u>	<u>DISCUSSION</u>	<u>ACTION</u>
I.	MEETING CALL TO ORDER	5:30			X
	Meeting called to order at 5:50 p.m.				
II.	ROLL CALL	5:35			X
	<u>Present</u> Susan Bickel Tim Deaton Patrick Anderson Jim Kauffman	<u>Staff</u> Addison Smelko Kiehl Ellison <u>Public</u> Steven Blumrosen			
III.	PUBLIC COMMENT	5:40			
	Mr. Blumrosen stated he is attending upon a recommendation by Councilman Gibson who suggested he attend a meeting to see how it works. Mr. Blumrosen is interested in 5G technology.				
IV.	MINUTES OF NOVEMBER 4, 2019	5:45			X
	<i>Mr. Deaton made a motion to accept the minutes as written, Ms. Bickel seconded; all in favor, motion passed unanimously.</i>				
V.	COUNCIL LIAISON ITEMS	6:00			
	Councilman Gibson was not able to attend this meeting.				
VI.	ADA CRAWLER TOOLS FOR WEBSITE	6:30			
	Mr. Smelko reported he has twenty-five options of ADA Crawler tools to choose from and asked if the Board would review and make recommendations. Mr. Smelko stated that the web site company the City uses recommended Monseto. Mr. Smelko asked the Board to look into the ADA Crawler tools listed and report back with their recommendations.				
	Ms. Bickel asked about the criteria for measuring, what are the important factors? Mr. Smelko stated he was asked for the Board to gather some information and staff will take it from there.				

Mr. Kauffman confirmed that they are to look specifically for ADA, but is there something specific they look for? Mr. Kauffman asked who the supplier of the website is; Mr. Smelko replied Civic Live West.

Mr. Ellison introduced himself to the Board.

Mr. Kauffman asked how the group would like to proceed on this project. Mr. Deaton suggested they each come up with five different recommendations. Mr. Kauffman asked:

1. Is this going to be server based?
2. Or is this a program that should be running continuously?
3. Or is it going to run by a case by case basis?

Mr. Smelko stated it depends on the cost.

Mr. Kauffman asked if Mr. Smelko had an idea of how many documents per year. Mr. Smelko did not have a number but stated everything that goes on the website must be ADA compliant.

Mr. Kauffman asked if staff envisioned this being done by administrative services as they are added to the site. Mr. Smelko replied they would have to be.

Ms. Bickel recommended dividing the list among the Board members.

Mr. Kauffman stated for the Board to evaluate the tool, they need some criteria.

1. What would make staff's work easier.
2. They need more information on what staff is looking for.
3. They understand the functionality, but they need more information on the environment.
4. They need to know what the City's needs are.

Mr. Kauffman asked Mr. Smelko to explain to his manager that they would be happy to evaluate, but they need some boundaries. Right now, they do not know what the City is looking for. Mr. Smelko asked if they could get a generic, ball park idea what the costs will be.

Mr. Deaton asked if all the documents to be uploaded will be pdf. Mr. Smelko replied yes.

Mr. Kauffman asked about videos and worksheets. Mr. Smelko replied that when you upload a picture, it always asks for a tool tip. Mr. Smelko states it will be mostly pdf. Mr. Kauffman stated they need facts.

Mr. Ellison explained that all the packets are scanned. Mr. Kauffman asked if those are now being converted to pdf.

Mr. Kauffman asked if public records request must be in any other language other than English. Mr. Smelko did not know.

Mr. Kauffman is going to investigate what the State statutes require.

Mr. Kauffman asked who in the City is responsible for records management and compliance with ADA. Without guidance their recommendations will be ineffective. Mr. Smelko will find out.

VII. STAFF INFO & UPDATES 6:50 X

- DOWNLOADING PDF FILES RESOLUTION

Mr. Smelko reported that the problem with downloading pdfs had been resolved. Mr. Kauffman concurred, he did not have any problem downloading the pdfs. Mr. Kauffman thanked Mr. Smelko for getting this issue resolved.

Mr. Deaton noted that there is a tremendous deviation of the content loaded on the City website.

VIII. NEW BUSINESS 7:00 X

No new business to discuss at this time.

Mr. Kauffmann asked Mr. Blumrosen if he had any questions. Mr. Blumrosen asked about the ADA web crawler Monseto and how they were recommended. Mr. Smelko stated the company they use for the website recommended Monseto.

IX. OLD BUSINESS 7:05 X

Ms. Bickel asked if there has been any resolution to the cell phone towers. Mr. Kauffman stated that the zoning board upheld the appeal for a 120-foot tower. That battle was won for those in favor of siting cellular locations where they are needed.

Mr. Kauffman stated one of the members of the Zoning Board asked a very good question, are they going to be doing this for every application, the City ordinance is not sufficient.

Mr. Kauffman spoke about inadequate service in east Bonita. Verizon turned on a new site in August at the 180-foot level, which has provided some relief to people east of I-75.

Mr. Kauffman reported on cell coverage at Bonita National and stated that Verizon is committed to building a 140-foot Tuscan clock tower in the image/shape and architecture of the current club house and people are optimistic. Lennar is in the process of giving Verizon some architectural specs.

Mr. Deaton asked if the cell tower would be in the center of the development. Mr. Kauffman stated yes. Ms. Bickel asked if it was a Verizon tower. Mr. Kauffman stated that Verizon stepped up stating they would build it and fund it, Verizon is open to co-location.

Mr. Kauffman reported that the Zoning Board has already supported the concept to put cell sites where they will support the public safety needs of the City. Mr. Kauffman would expect the Technology Advisory Board would support Bonita Nationals' support of this tower.

X: NEXT MEETING

X

Next meeting date confirmed the next meeting date as **January 21, 2020.**

XI: ADJOURNMENT

X

Ms. Bickel moved to adjourn, Mr. Deaton seconded; meeting adjourned at 6:39 p.m.

Respectfully submitted,

Nadine Chiaramonte

Nadine Chiaramonte, Office Assistant

APPROVED

TECHNOLOGY ADVISORY BOARD:

Date: 9/2/20

AUTHENTICATED:



Jim Kauffman, Chairman

Any person requiring special accommodations at any of the meetings because of a disability or physical impairment should contact Meg Weiss, Director of Administrative Services at 239-949-6262, at least 48 hours prior to the meeting.

If a person decides to appeal a decision made by the Council in any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which such appeal is to be based.