

Notice of Public Meeting of the Technology Advisory Board
Official Minutes
Monday, September 23, 2019 5:30 P.M. Room 118
City Hall 9101 Bonita Beach Rd. Bonita Springs, Florida 34135

		<u>TIME</u>	<u>INFO</u>	<u>DISCUSSION</u>	<u>ACTION</u>
I.	MEETING CALL TO ORDER	5:30			X
	Meeting called to order at 5:30 p.m.				
II.	ROLL CALL	5:35			X
	<div style="display: flex; justify-content: space-between;"> <div> <u>Present</u> Jim Kauffman John Poldoian Susan Bickel Vince Marchesani Patrick Anderson Tim Deaton </div> <div> <u>Staff</u> Addison Smelko </div> </div>				
III.	PUBLIC COMMENT	5:40			
	No public present.				
IV.	MINUTES OF AUGUST 19, 2019	5:45			X
	<i>Dr. Marchesani moved to approve the August 19, 2019, minutes as written, Ms. Bickel seconded; motion passed unanimously.</i>				
V.	COUNCIL LIAISON ITEMS	6:00			
	No council members present.				
VI.	ADA CRAWLER TOOLS FOR WEBSITE	6:30			
	Mr. Deaton had sent out a couple of notes to some companies he had contacted who said they would look at the site and let him know what they thought, but he has not heard back. Mr. Deaton stated that a couple of the companies had a free app you could download on an android phone that would tell the user if the site is ADA compliant, but he does not have an android phone. Mr. Deaton asked what the City is doing to insure that we are compliant. Mr. Smelko stated that HR has been working on it. Mr. Smelko stated that the site itself is ADA compliant.				
VI.	STAFF INFO & UPDATES	6:45		X	

Mr. Marchesani asked if Mr. Smelko has heard about the status of the Zoning appeal for Vertex (discussed at the August meeting). Mr. Kauffman asked Mr. Smelko for an update on the status.

Mr. Smelko reported that the City Hall is going through an upgrade of their system, which includes servers and firewalls. The Board discussed the recent trouble that some municipalities have been experiencing with hacking and how to prevent this from happening.

VII. NEW BUSINESS 6:55 X

Mr. Anderson asked about the status of 5G stating he had read an email regarding 5G and wondered if it was informational or is there something imminent. The Board discussed 5G. Mr. Kauffman stated it is still evolving and very expensive.

Dr. Marchesani asked if the City had a file for Material Safety Data Sheets (MSDS). Mr. Kauffman stated that every company/enterprise/location is required to have an MSDS sheet of any chemical onsite. Mr. Smelko was not sure.

VIII. OLD BUSINESS 7:05 X

Cell Tower Coverage

Mr. Deaton thought that the Board should take a position on the siting of macro sites for cellular service noting that they were individually in favor of supporting reasonable elevations for cellular coverage but Mr. Deaton does not know how that would translate into action. Ms. Bickel stated the important consideration is the safety factor and sited the problem with calling 911 and having it routed to a facility farther away due to the absence of cell towers. Dr. Marchesani voiced his concern wondering if the Zoning Board was informed of the potential safety hazard regarding the 7-minute delay in 911 calls due to routing. The Board decided that, if the request from Vertex Development for a variance for a taller tower were turned down, they would attend the Zoning Board appeals meeting. Mr. Kauffman asked Mr. Smelko to send out the link to the video of the Zoning Board meeting where the case was discussed.

City Website

Mr. Deaton stated the City website still needs work. He is still getting pop-ups. Mr. Anderson stated that on the app, instead of having a little house for home page, the app uses arrows. Mr. Deaton stated that when viewing from a computer and he does searches and drills down, he gets a gray screen. Mr. Deaton uses the most current version of Firefox. Mr. Smelko stated that they were aware of trouble with Firefox and have reported it. Mr. Deaton asked if he should email Mr. Smelko when he runs into issues on the website. Mr. Smelko replied yes and the department admin, Debbie.

IX. NEXT MEETING X

Next meeting date confirmed for Monday, October 21, 2019.

X. ADJOURNMENT X

Meeting adjourned at 6:18 p.m.

Respectfully submitted,

Nadine Chiaramonte
Nadine Chiaramonte, Office Assistant

APPROVED

TECHNOLOGY ADVISORY BOARD:

Date: December 16, 2019

AUTHENTICATED:

Jim Kauffman
Jim Kauffman, Chairman

Any person requiring special accommodations at any of the meetings because of a disability or physical impairment should contact Meg Weiss, Director of Administrative Services at 239-949-6262, at least 48 hours prior to the meeting.

If a person decides to appeal, a decision made by the Council in any matter considered at this meeting/hearing, such person might need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which such appeal is to be based.