

Notice of Public Meeting of the Technology Advisory Board
Official Minutes
Monday, July 15, 2019 5:30 P.M. Room 118
City Hall 9101 Bonita Beach Rd. Bonita Springs, Florida 34135

		<u>TIME</u>	<u>INFO</u>	<u>DISCUSSION</u>	<u>ACTION</u>
I.	MEETING CALL TO ORDER	5:30			X
	Meeting called to order at 5:32 p.m.				
II.	ROLL CALL	5:35			X
	<div style="display: flex; justify-content: space-between;"> <div> <u>Present</u> Susan Bickel John Poldoin Patrick Anderson Tim Deaton Jim Kauffman </div> <div> <u>Staff</u> Addison Smelko <u>Guest</u> Henry Bickel </div> </div>				
III.	PUBLIC COMMENT	5:40			
	Mr. Bickel spoke about the roundabouts on Old 41 stating that they were incorrectly laid out. Mr. Kauffman stated he did not think this was the correct Board to address this issue. Mr. Smelko replied it was brought to the Public Works Director's attention.				
IV.	MINUTES OF APRIL 15, 2019	5:45			X
	<i>Mr. Deaton moved to accept, Mr. Poldoin seconded, all in favor; motion passed unanimously.</i>				
V.	COUNCIL LIAISON ITEMS				
	Council was not present. No items were discussed.				
VI.	ADA CRAWLER TOOLS FOR WEBSITE	6:50			
	Mr. Kauffman went to the Civic Live website and it states that ADA compliance is built in. Mr. Smelko explained what that means is the functionality is there, but you still have to do the steps before to make it ADA compliant.				
	Mr. Kauffman asked if staff had the capabilities to do that on our end. Mr. Smelko stated yes the only issue they are running into is the older documents. Mr. Smelko stated that the Administrative team is working on it. Discussion ensued. Mr. Kauffman suggested an intern to do the ADA compliant conversion for older documents.				
VI.	STAFF INFO & UPDATES	7:00			X

a. Website Update

Mr. Deaton would like to suggest eliminating the popup when you first log into the site.

Mr. Deaton stated when searching on the site, a window will come up with different selections. You cannot widen the window; you can scroll up and down, but not left and right.

The site indicates that documents are .docx, but everything he has downloaded is .doc. Mr. Deaton liked the fact that the documents are .doc.

Mr. Deaton does not like clicking on the menu at the top and would prefer having the menu items listed at the top. Mr. Smelko stated that happens on mobile devices. Mr. Kauffman stated that was on his PC. Mr. Smelko will look into this

Mr. Deaton when he starts down the page, as soon as he gets down to it, it starts turning around. He states this is very distracting.

Mr. Deaton states the red banner at the top does not go away.

Mr. Deaton would like to see a home button at the left hand corner of every page. Mr. Smelko advised that the City logo is the home button. Mr. Deaton would like to see it clearly stated "home".

Mr. Deaton states the search engine is extremely slow and fails intermittently. Additionally, he tried to find someone's email and could not. Mr. Smelko stated they do not put emails on the website for fishing; however, the City Clerk's email is on the website. Mr. Deaton recommended that email addresses be added back on.

Mr. Deaton found that multiple drill downs ended up with a greyed-out screen and does not believe it is the operating systems or his browser. Mr. Smelko will look into it.

Mr. Deaton asked what a District subscription is. Mr. Smelko stated if they ever wanted to send a mass email to a particular district, they have a list. Mr. Deaton stated it is not clear.

Mr. Smelko will take a note of Mr. Deaton's concerns and talk to Ms. Taylor.

Mr. Smelko announced that they have an app coming out soon. Mr. Kauffman recommended that Board download the app and be prepared with comments at the next meeting.

Mr. Deaton is going to email staff information he collected on web crawlers and asked staff to forward to the Board.

VII. NEW BUSINESS

7:15

X

Mr. Anderson asked if there were any updates on when Verizon is going to have the cell tower mounted at Bonita National. Mr. Kaufman stated it was his understanding that the

site has been mounted on a 180-foot tower. Verizon will be supplying fiber to the tower in late June or early July. The projected date of operation is still this summer.

VIII. OLD BUSINESS

7:30

X

Mr. Deaton asked if we would get any information if this Committee will have anything to do with the roundabout. Mr. Kauffman asked which committee or board would be appropriate to handle pedestrian concerns. Mr. Smelko thinks it is the Bicycle/Pedestrian Safety Advisory Board, but will find out.

IX: NEXT MEETING

X

Next meeting confirmed for August 19, 2019.

X: ADJOURNMENT

X

Mr. Kauffman asked for a motion to adjourn, Mr. Deaton so move, Mr. Poldoin seconded, all in favor; meeting adjourned at 6:17 p.m.

Respectfully submitted,


Nadine Chiamonte, Office Assistant

APPROVED

TECHNOLOGY ADVISORY BOARD:

Date: 11/4/19
AUTHENTICATED:


Jim Kauffman, Chairman

Any person requiring special accommodations at any of the meetings because of a disability or physical impairment should contact Meg Weiss, Director of Administrative Services at 239-949-6262, at least 48 hours prior to the meeting.

If a person decides to appeal a decision made by the Council in any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which such appeal is to be based.