

**Notice of Public Meeting of the
Technology Advisory Board
Official Agenda
Monday, August 21, 2017. 5:30 P.M.
City Hall, 9101 Bonita Beach Rd.
Bonita Springs, Florida 34135**

		<u>TIME</u>	<u>INFO</u>	<u>DISCUSSION</u>	<u>ACTION</u>
I.	MEETING CALL TO ORDER	5:30			X
II.	ROLL CALL	5:35			X
	Present: Tim Deaton Jim Kauffman John Poldoian Jane Hess Ike Lichtenstein				
	Staff: Mike Gibson Patrick Lippy				
	Absent: Carlene Harrison Vince Marchesani				
III.	PUBLIC COMMENT	5:40			
	No Public Comments.				
IV.	MINUTES OF JUNE 19, 2017	5:45			X
	<i>Man speaking</i> move to accept the minutes as published, Ms. Hess seconded; motion passed unanimously.				
V.	COUNCIL LIAISON ITEMS	6:50	X		
	<p>Councilman Gibson reported that he just got back from the Florida League of City's Annual Conference. Councilman Gibson attended a talk by the MS-ISAC (Multi-State Information Sharing & Analysis Center) titled <i>"Preparing for Cyber Threats Against Your City"</i>. Councilman Gibson explained that this organization is a free resource to any municipality. If the City did get hacked, MS-ISAC would help at no cost. Even without an issue, they would come in and consult. This organization also offers software that is free. Councilman Gibson took a lot of notes and has all the talks from the conference on a thumb drive which he will share with staff. It was a really good conference. Mr. Kauffman asked if he was satisfied that staff is geared up with a reasonable amount of protection. Chairman Gibson said he would have to ask Mr. Duran.</p> <p>Councilman Gibson talked about the i-Pad and ease of navigation. Councilman Gibson purchased the new I-Pad Pro and he was able to go to the last Council meeting paperless, make notes, edit and highlight. Councilman Gibson stated the i-Pad Pro is coming out with the new IOS 11 operating system. Mr. Kaufman asked how Council members use the I-pad. Mr. Gibson said he does not believe that the i-pads are used, that they mainly use paper. Man asked if staff was scanning everything that goes onto the i-pad. Councilman Gibson was not sure how staff was</p>				

handling it. The Board discussed Council's use of the i-pads and how city council packets were managed.

Councilman Gibson noted that the library has a resource where you can check out i-pads. Mr. Gibson recommends donating old i-pads to the library.

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VI. STAFF INFO & UPDATES	7:00	X	X	

Mr. Lippy reported on bill HB 687, allowing telecom companies the right to place small cell towers within the City's right of way. Mr. Lippy met with City Attorney, Audrey Vance, Communications Director, Lora Taylor, Public Works Director, Matt Feeney, representatives from Community Development along with outside council Mr. David Theriaque to discuss the bill. The ordinance goes into effect January 2018. Mr. Lippy stated that City attorney, Audrey Vance said she would come to a meeting in the fall when they understand the bill a little better and find out what other municipalities are doing.

Councilman Gibson stated bill HB 687 was a topic at the conference. It allows the telecom companies the right to put cell towers on City light poles without needing approval from the City. Councilman Gibson explained it could be an antennae or it could be the size of a pizza box. Councilman Gibson said there are small things we can do to control where the equipment will go, but we cannot say "no, you cannot use our poles".

Mr. Kaufman asked if the City will get any compensation. Councilman Gibson the City already gets the communications services tax that everybody pays on their phone bills, so Councilman Gibson does not think we can charge the telecoms for using our poles since we currently get the money from communications services tax that everybody pays.

Mr. Lippy reported that legal is still working on the new website contract. Mr. Lippy explained the City selected **Civic Live** to design the new City website. A forum will be scheduled once the contract is finalized and the City would like as many Board members to attend as possible for input. **Man speaking** asked Mr. Lippy if he could send out a list of cities that Civic Live has worked on. Mr. Lippy said yes he could do that. **Man speaking** asked where they were located, Mr. Lippy responded he thought California. **Man speaking** asked if he was part of the team that made the decision. Mr. Lippy responded he was. **Man speaking** asked how close the finalists were. Mr. Lippy reported a lot of companies responded and the selection committee narrowed it down to four companies who were asked present their websites with different features and functions. The selection committee decided to go to Civic Live because of all the work they have done with the government. Mr. Lippy stated it is not finalized, it still has to go public and then to Council. Mr. Lippy will keep the Board in the loop and get the information to the Board on other websites designed by Civic Live.

VII. NEW BUSINESS	7:15	X		
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Mr. Lippy introduced the new board member, Mr. John Poldoian. Mr. Poldoian shared that he has lived in Bonita Springs for 18 years and has owned a business in Bonita for 8 years. Mr. Poldoian explained his company is an internet service provider for condominiums, resorts, time shares and some businesses. They install, design and service networks, specializing in minimizing Wi-Fi interference common with multi-dwelling units. Prior to that, Mr. Poldoian has been in several different ventures including lasers for physicians, personal computer and accessory distribution and factory automation. Mr. Poldoian began his career working for

Teladyne on industrial controllers and automatic test equipment. Mr. Poldoian has a Bachelor of Science degree in Electrical Engineering and an MBA in Business Administration, both from Northeastern University.

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VIII. OLD BUSINESS	7:30		X	
<p>Mr. Lippy advised, since there is a new board member, that it was time to update the list of recommendations that the Board had submitted in 2011. The Board review the list and determined a lot of the items have already been addressed. Mr. Lippy asked each Board member to come with a list of 5 items to discuss for the next meeting to serve as a starting point moving forward.</p> <p>The Board discussed records retention. Man speaking stated this topic had been reviewed six or ten months before and after lengthy discussion, it was determined it was a legal issue, not a technology issue.</p> <p>Mr. Lippy reported that the budget is done for this year. Anything that deals with finances or servers will have to wait until the next budget year.</p>				
IX. NEXT MEETING, SEPTEMBER 18, 2017			X	
<p>Next meeting was confirmed for September 18, 2017</p>				
X: ADJOURNMENT				X
<p>Meeting adjourned at 6:18 p.m.</p>				

Respectfully submitted,

Nadine Chiaramonte, Office Assistant

APPROVED

TECHNOLOGY ADVISORY BOARD:

Date: _____

AUTHENTICATED:

Jim Kauffman, Chairman

Any person requiring special accommodations at any of the meetings because of a disability or physical impairment should contact Meg Weiss, Director of Administrative Services at 239-949-6262, at least 48 hours prior to the meeting.

If a person decides to appeal a decision made by the Council in any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which such appeal is to be based.