Notice of Public Meeting of the
Technology Advisory Board
Official Agenda
Monday, June 19, 2017. 5:30 P.M.
City Hall, 9101 Bonita Beach Rd.
Bonita Springs, Florida 34135

		TIME	**INFO**	**DISCUSSION**	**ACTION**
I.	MEETING CALL TO ORDER	5:30			X

Meeting called to order at 5:37 P.M.

II.	ROLL CALL	5:35			X

Present: Tim Deaton
              Jim Kauffman
              Vince Marchesani

Staff: Mike Gibson
              Patrick Lippy

Absent: Carlene Harrison
              Jane F. Hess
              Ike Lichtenstein

III.	PUBLIC COMMENT	5:40

No public present.

IV.	MINUTES OF APRIL 17, 2017	5:45			X
	& MAY 15, 2017				

Corrections: April meeting minutes, change "Man Speaking" to Vince Marchesani

Mr. Vince Marchesani made a motion to approve the minutes with changes as outlined above from the April 17 and May 15, 2017 meetings, Mr. Tim Deaton seconded; motion passed unanimously.

V.	COUNCIL LIAISON ITEMS	5:50	X

Councilman Gibson reported he has a prospect for a new board member, but unfortunately the gentleman was out of town this weekend and could not attend tonight. Mr. Kauffman asked about his background. Councilman Gibson reported that the candidate works in the communications industry doing wiring for towers in the area and he is a Bonita Springs resident.

Mr. Kauffman asked for clarification on the telephone poles referenced in the May 15, 2017 meeting minutes. Mr. Marchesani explained that there is a bill before state legislature stating that wherever the telecom providers want to put up poles they can put them up.

Councilman Gibson stated the other issue was that they could also use our existing poles. The Board discussed getting ahead of this situation by meeting with City staff to work with telecom companies on a solution that is reasonable and that the City and citizens could live with. Mr. Lippy reported that he has a meeting scheduled with City Attorney, Audrey Vance, to discuss this topic.

Tim Deaton asked for an update on the roundabout on east Terry. Councilman Gibson explained that right now the barrels are where the landscaping will be so it is 11 feet out from where people are driving which makes the roundabout tighter than it will be when it's completed. Councilman Gibson explained the difference between traffic circles and roundabouts. A traffic circle is designed so drivers maintain high speeds on those roads. Roundabouts are designed for slower traffic and they work very well because there is not a traffic light to hold cars back. With a roundabout, everyone gets a turn; it's fluid. Mr. Marchesani stated he understands circles and roundabouts, but is concerned about training drivers how to negotiate the roundabout. Mr. Gibson stated that Lee County has been running commercials on the radio and on TV.

		TIME	**INFO**	**DISCUSSION**	**ACTION**
VI.	STAFF INFO & UPDATES	6:00	X	X	

Mr. Lippy reiterated that he has a meeting with City Attorney, Audrey Vance, regarding the telephone poles.

At the May 15, 2017 meeting, Mr. Lichtenstein mentioned inviting Ann Wright to a meeting to give an update from accounting. Mr. Lippy spoke to Ms. Wright and due to the fact that it's budget time, she was not able to attend this meeting, but she will plan to attend next meeting.

Mr. Lippy reported that an ad went in the newspaper last month to advertise for vacant positions on the Board. As well, it was advertised in the City newsletter and on social media and new forums. Another advertisement will probably be sent to the newspaper in a couple of weeks. Mr. Lippy received one application and has tried several times to contact this individual via email and voicemail and has not heard back.

Mr. Lippy announced that the City of Bonita Springs is part of Next Door now.

Mr. Lippy reported that City staff will be reviewing the 5 packets received from web site designers.

		TIME	**INFO**	**DISCUSSION**	**ACTION**
VII.	APP RESEARCH FOR CITIES	6:30		X	

Mr. Lippy shared ideas of what's available for City apps. Mr. Kauffman explained that there are shell apps already created that can be customized. Mr. Lippy passed out some information from the Florida League of Cities regarding apps
.
Mr. Kauffman shared his experience with a mobile app for Boston:
- It establishes and electronic trail of accountability
- Citizens love it because it gives them accountability
- It dovetails into any existing trouble ticket system.

- It encourages people to report conditions that go unreported and unknown; it will also encourage complaints.
- It is not labor-saving and creates a need for jobs in the municipal government to attend to these inquiries.

Mr. Kauffman said if he reported a pipe leaking, it would go to the right department. Automatic routing to the appropriate agency is a much better internal routing systems and trouble system. Mr. Kauffman said this app was very user friendly. The app got back to the user right away and send updates. Basically, it is a trouble ticket system.

Mr. Lippy stated that a couple years ago, he investigated apps for the city. Mr. Lippy used a company called See/Click/Fix. A problem was filtering, anyone could post anything. The company monitored it, but there were instances where people were posting inappropriate items and it was up there for a while.

Mr. Lippy advised the Board to consider some other features they might like to see. For example, more personalized information on the City like special events, city council meetings, or concerts. Mr. Lippy asked the Board to email him between now and the next meeting with any features that they would like to see on a mobile app. Mr. Kauffman said he would predict that any vendor the City picks for the website would also have a mobile app.

		TIME	**INFO**	**DISCUSSION**	**ACTION**
VIII.	NEW BUSINESS	7:00		X	

No new business

IX.	OLD BUSINESS	7:15		X	

Mr. Kauffman asked if City staff if had contacted other cities to see who they used to design their websites. Mr. Gibson reported yes and they sent RFPs to those website designers. Some cities use in-house IT.

Mr. Kauffman asked if the Board could be of assistance picking out a vendor for the City web page. Mr. Lippy explained that once the selection committee reviews the RFPs and selects the top firm it will be presented to City Council for final approval. Mr. Lippy invites the Board to attend these meetings and notes there will be opportunity for public comment. Mr. Kauffman asked if it was nationally posted. Mr. Gibson reported that it was.

The committee continued the discussion on how to get volunteers for the committee. Mr. Kauffman asked if you know of someone who is in the IT business, that's the kind of person the Board is looking for. Tim Deaton recommended maybe someone from Florida Gulf Coast University, a professor or maybe a graduate student. Mr. Kauffman said that the Board would reach out to the University.

X:	NEXT MEETING, JULY 17, 2017			X	

Next meeting has been confirmed for July 17, 2017.

Mr. Lippy asked the committee to please let him know if they will not be able to attend a meeting so he can be sure there is a quorum.

XI.   ADJOURNMENT   X

Mr. Marchesani made a motion to adjourn, Mr. Deaton seconded, meeting adjourned.

Respectfully submitted,

_____
Nadine Chiaramonte, Office Assistant

APPROVED

TECHNOLOGY ADVISORY BOARD:

Date: _____
AUTHENTICATED:

_____
Jim Kauffman, Chairman