

ERRATA SHEET

CITY OF BONITA SPRINGS HISTORIC PRESERVATION BOARD

SPECIAL MEETING DATE: MAY 2, 2019

TIME: 5:30 PM

LOCATION: CITY HALL, ROOM 118

Agenda Item

Addition (to be placed on the agenda in a location approved by the Chairman, Dallas Revord):

Budget and Grant Program

-Additional information attached.

Mary Zizzo

From: Elly McKuen <elly.mckuen@cityofbonitasprings.org>
Sent: Monday, April 08, 2019 4:22 PM
To: Mary Zizzo; Carly Sanseverino
Subject: FW: Florida Department of State Small Matching Historic Preservation Grant
Attachments: fy2021-sm-solicitation.pdf; doc20190301134830.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hey Mary,

Mike Fiigon said you were the new contact to the HPB so I'm sending the potential grant information to you for review. The yearly Florida Department of Historic Resources grant cycle started on April 1. I had sent an excerpt below to Mike to ask the HPB if they had an interest in applying for funding in the upcoming fiscal year. Being new to the board, you may not be familiar with their focus, so I'm happy to come to the April meeting to discuss the potential application if you wish. I've also attached the notice of funding and an outline of the grant....

Excerpt from prior email to Mike Fiigon...

Beginning on April 1 the Florida Department of Historic Resources (DHR) will announce the issuance of 2 historic grant cycles. The first is a small matching grant program. The other is a special category. Submittals are electronic and **due no later than June 1**.

The Small Matching Grant (announcement attached)

- Maximum amount is \$50K
- 1:1 match, but if a Certified Local Government (which Bonita Springs is) no match is required
- Project Funding
 - Surveys – identify, document, evaluate historic sites, identification of potential historic districts, updating previous surveys
 - Planning projects – prepare historic structures report, condition assessments, architectural drawings, predictive modeling, preparation of preservation/management plans, design or preservation guidelines
 - National Register Nomination – prepare reports
 - Education/Publication historical resources – walking tours brochures, education material for school children, interpretive signs, videos, educational apps
 - Historical Markers – signage for state historical sites – 1:1 match required – must purchase from state – maximum funding \$1,165 and match with \$1,165.

May submit 2 requests – one for federal funding and other from state funding. Funds are allocated yearly from legislature. Past years all submitted projects were funded. If project is funded money would be available July 1, 2020.

Some thoughts on possible projects for the small matching grant (Mike – you will probably want to talk with Historic Preservation Board):

- Survey - Yearly review of homes 50+ years old
- Historic Marker – Bonita Elementary School if not already sited
- Video project with Antonio – small video's combined to make a 'movie' of the pioneer families, etc
- Historic Village – feasibility study may not be eligible, but perhaps Phase 2 or 3....along with architectural plans and/or buildings identified

- Any other project identified the HPB wants to identify that falls within 5 categories above

Please let me know if you have any questions or would like to discuss. Thanks and have a great day, Elly

From: Elly McKuen
Sent: Friday, March 1, 2019 1:51 PM
To: Mike Fiigon <mfiigon@cityofbonitaspringscd.org>
Subject: Florida Department of State Small Matching Historic Preservation Grant

Hey Mike,

This is a follow up to our telephone conversation. The first attachment is the announcement. The 2nd attachment is an excerpt from a PPT that outlines more information for the eligible projects to be funded in the small matching grant program.

Let me know if you have any questions or need more information.

Thanks and have a great weekend, Elly



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SMALL MATCHING GRANT PROJECT TYPES

FOR PROJECTS TO CONDUCT SURVEYS

A survey will help determine what historic or archaeological resources (buildings, structures, sites) are significant and worthy of preservation.

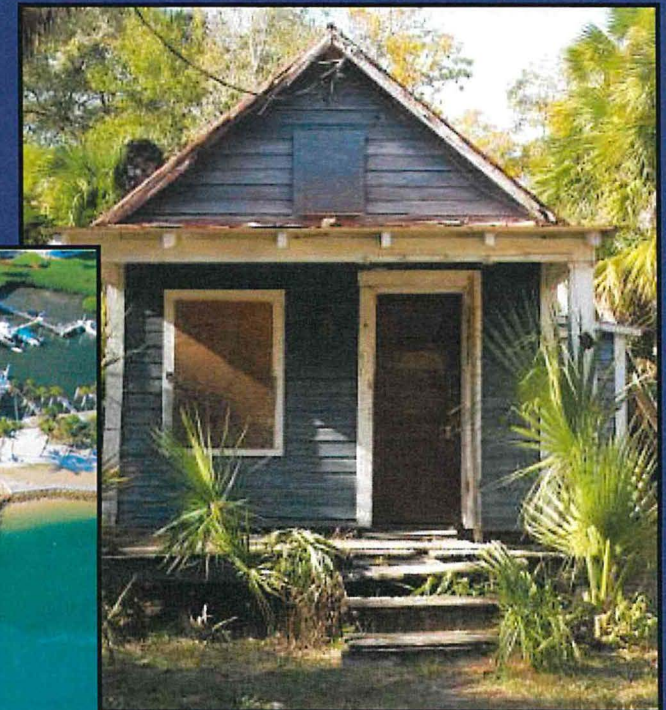
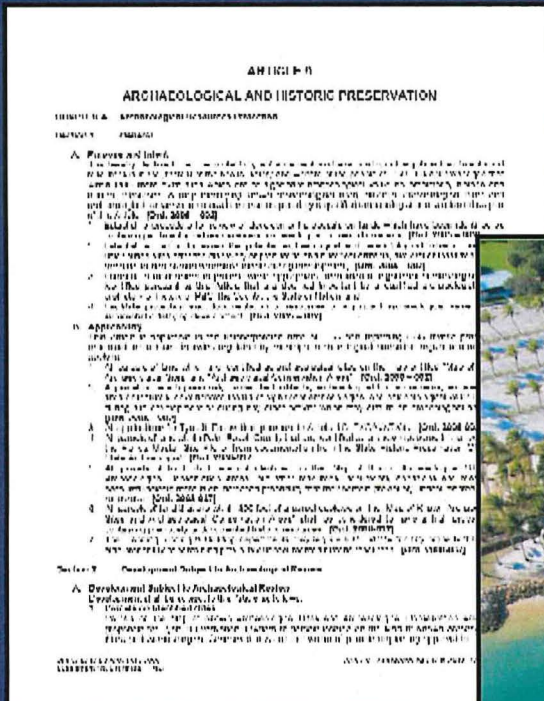
Surveys generally require applicants to:

- Research the history of the properties and the surrounding area.
- Document the properties to describe the construction date, size or dimensions, historic elements and style, types of materials used for construction, alterations (if any), and past/current uses.
- Submit a Survey Report conforming to Chapter 1A-46, F.A.C. and Florida Master Site File forms for either newly recorded or updated sites.

PLANNING

Planning related to historic preservation resources be those historical or archaeological, individual or district..

Funding is generally provided to procure the services of qualified professionals to conduct work (e.g. Professional Architectural Historians or Professional Archaeologists).



FOR PROJECTS TO CONDUCT PLANNING

Examples of planning projects are:

- Historic structures reports
- Condition assessments
- Predictive modeling
- Preservation or management plans
- Design or preservation guidelines
- Additional projects related to long term planning for historic preservation

Results of planning projects must be made available to others in the community.

NOMINATIONS TO THE NATIONAL REGISTER OF HISTORIC PLACES

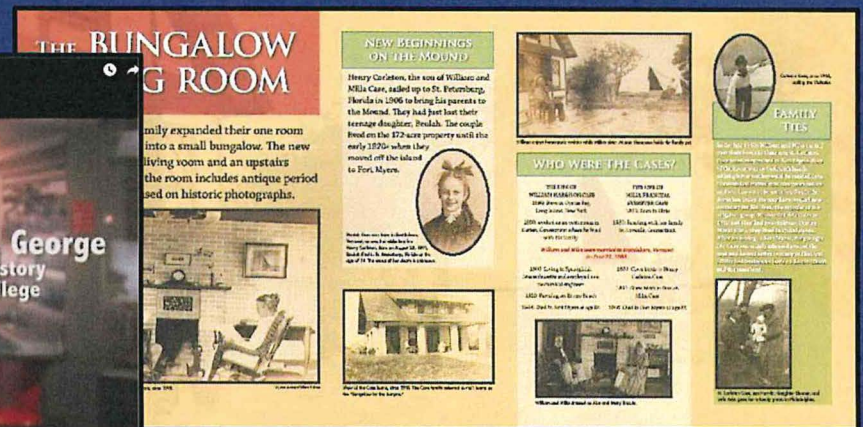
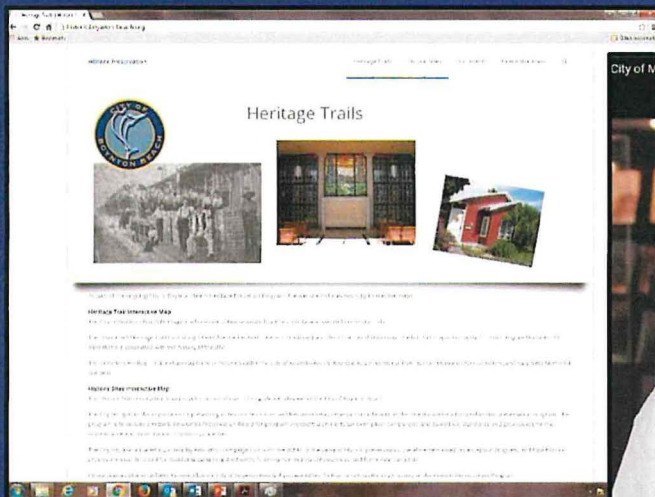
- Districts or individual properties should be at least 50 years of age, meet one or more of the four national register criteria, and retain integrity.
- National Register criteria may be summarized as: association with historically significant events (criterion a); association with the lives of significant persons (criterion b); design, method of construction, or artistic value (criterion c); or potential to yield important historic or prehistoric information (criterion d).
- Further information on national register requirements can be found at:
[nps.Gov/nr/publications/bulletins/nrb15/](https://www.nps.gov/nr/publications/bulletins/nrb15/)

EDUCATION AND PUBLICATION

Historic preservation educational activities and publications.

Examples of education projects are:

- Printed educational materials for public distribution (e.g. maps, posters, booklets)
- Electronic media (e.g. smartphone apps, audio/visual productions, websites)
- Other educational products (e.g. educational outreach programs, seminars, and lesson plans)



FLORIDA MAIN STREET START-UP AND RE-START GRANTS

One-time start-up grant for newly designated Main Street programs.

One-time re-start grant for Main Street programs that have been inactive for more than ten years and meet the requirements to return to active program status.

Funding is generally provided to procure the salaries of consultants, or other key personnel that will aid identify and establish priorities, projects, and planning.

Competitive grants are available for the one-time start-up of newly designated Florida Main Street programs pursuant to Chapter 1A-36, F.A.C. or re-start of programs that have been inactive for more than ten years and meet the requirements of Chapter 1A-36, F.A.C., to return to active program status.

HISTORICAL MARKERS

Historical Marker text (monolingual or bilingual) must be approved by the Florida Historical Marker Council prior to submission of the grant application and marker may not be purchased prior to grant agreement execution.

Approximately 900 historical markers have been approved and erected through the state program (FloridaHistoricalMarkers.com).

Examples of proposed projects can include a single-sided marker or a double-sided marker.



NOTE: The Applicant Organization must provide match equal to the amount requested.

**Small Matching Historic Preservation Grants
Formal Solicitation for Applications
April 1, 2019 – June 1, 2019
for Fiscal Year 2020-2021**

The Florida Department of State is soliciting applications for Small Matching Grant-in-Aid assistance for historic preservation projects. Applications will be accepted **online** at dosgrants.com. The application submission period **will open April 1, 2019, and close at 5:00 p.m. (Eastern) on June 1, 2019**. Applications will only be accepted electronically and must be complete to be considered for evaluation.

SMALL MATCHING GRANTS PROGRAM

The purpose of the Small Matching Grants Program is to provide funding to assist local, regional and state-wide efforts to preserve significant historic and archaeological resources, and to promote knowledge and appreciation of the history of Florida. The program does not fund operational support for historic preservation organizations.

Project types include: Survey; Planning; Nominations to the National Register of Historic Places; Education and Publication; Main Street start-up or re-start grants; and state Historical Markers. For questions about project types or the eligibility of a project or work item, please refer to the *Small Matching Grant Guidelines* on FLHeritage.com/grants.

STATEWIDE PRESERVATION PRIORITIES

Though the Division of Historical Resources will accept applications for all eligible types, this cycle's priorities are:

- Projects that support efforts of studying or protecting historic resources at risk due to natural disasters, such as hurricanes, storms, floods, and sea level rise.

ELIGIBLE APPLICANTS

Eligible Applicant Organizations are either a public entity or an active Florida nonprofit. For questions about eligibility, please refer to the *Small Matching Grant Guidelines*.

AWARD AMOUNT AND MATCH REQUIREMENTS

Maximum award amount: \$50,000 (depending on project type).

Match requirement: 1:1, unless waived as explained below, with a minimum cash match contribution of 25 percent.

Match waiver: Certified Local Governments (CLGs) and Florida Main Street Programs are eligible for match waivers as stipulated in the *Small Matching Grant Guidelines*. A waiver is also available for projects proposed to be located within REDI-qualified counties or communities at the time of application submission, as stipulated in the *Small Matching Grant Guidelines*. State agencies, state colleges, or state universities are not eligible for a waiver regardless of project location.

APPLICATION RESTRICTIONS

An Applicant Organization may submit only one (1) Small Matching Grant Application under a single application deadline for a particular application cycle. State agencies, county or city governments, or universities may submit single applications from more than one division or department under a single application cycle provided that those divisions or departments are separate and distinct budgetary units, and provided that applications do not address the same facility, project, property, or site.

CLG applicants may submit separate applications for federal funding and state funding under a single application submission period. When applying for federal funds a CLG applicant shall apply only for Survey, Planning, or National Register Nomination projects; a separate application to compete for state funds may be submitted for either Education and Publication or state Historical Marker projects. No more than a total of two (2) applications, one for federal funding and one for state funding, may be submitted by a CLG under a single application deadline.

APPLICATION REVIEW AND PROJECT SELECTION

Eligible applications will be evaluated on a competitive basis by a Secretary of State appointed Grant Panel in a public meeting. The Grant Panel will review and score applications pursuant to criteria in the *Small Matching Grant Guidelines*, and recommend to the Secretary of State those applications that should be forwarded to the 2020 Legislature for funding consideration in State Fiscal Year 2021.

The Grant Panel's recommendation to the Secretary of State will not result in any immediate grant award. The award and level of funding for each Small Matching project will be subject to specific legislative appropriation.

RELEASE OF FUNDS

For projects receiving funding from the 2020 Legislature, funds will become available after July 1, 2020, which is the beginning of the 2020-2021 State Fiscal Year. To receive grant funds, grantees will be required to sign a Grant Award Agreement containing specific administrative responsibilities. Any unexpended balance of grant funds will revert to the state at the end of the 12-month period, on June 30, 2021.

ADDITIONAL INFORMATION

If you have any questions regarding proposed projects, eligibility, or the online application form, please call the Historic Preservation Grants Program, Division of Historical Resources, at 800.847.7278 or 850.245.6333 or email at DHRgrants@dos.myflorida.com.