

# Bicycle/Pedestrian Safety Advisory Board

Monday, April 16, 2018, 4:00 pm

City of Bonita Springs

Liles Hotel 27300 Old 41 Road Upstairs Conference Room

## MINUTES

I. MEETING CALLED TO ORDER

Meeting called to order 4:14 p.m.

II. ROLL CALL

Committee Members

Sarah Baker

Scott Schnappauf

Lindsay Robin

Samantha Bolde

Liaison and Advisory Members

Sean Gibbons, Community Development

Mike Gibson, Councilman

Public

No public present

III. APPROVAL OF LAST MEETING MINUTES

A. 12-18-17 Meeting Minutes

***Mr. Schnappauf made a motion to approve the minutes, Ms. Robin seconded; motion passed unanimously.***

B. 03/19/18 Meeting Minutes

***Ms. Baker stated that there was not a quorum at the 3/19/18 meeting, Ms. Baker and Mr. Schnappauf acknowledge that the minutes are correct to the best of their knowledge and ability to be placed in the record as accurate.***

Appear correct

IV. NEW BUSINESS:

A. Thank Committee Members for Participation

Mr. Gibbons thanked everyone who attended the Alta workshop. Mr. Gibbons is very confident that they will get an amazing product from Alta, they are the best at what they do. Alta will be in town on Wednesday at City Council to present what they

want to have, what they want to do and what the options are so Council can pick from there. Mr. Gibbons encouraged the Board to attend.

#### B. Alta Workshops Feedback/Discussion

Mr. Gibbons asked the Board if they had any concerns or questions they would like him to present to Alta. The Board did not have any questions or concerns at this time.

- a. Terry Street Pathway
- b. Pocket Park/Trail Head
- c. Design Guidelines

#### C. Citizen Engagement

The big items from the Terry Street workshop are engagement and outreach. Ms. Baker said they had a lot of people from Naples and out of the area. The Collier Bike/Ped person attended. They spoke about connecting to areas outside of Bonita. It was good, it would have been nice to have more of the underserved community.

Mr. Schnappauf mentioned that there was a request from Lee County, at one point, to do a study and someone from an outside agency said they would do it. Mr. Schnappauf had said if they have someone who wants to do it, then they don't need to do it. But it never happened. Mr. Schnappauf stated it is a conversation that does need to happen to include those folks who are on bicycles everyday who were not at the visioning meetings. The Board discussed options for engaging the community and getting the appropriate counts.

- Mr. Gibbons stated, the counts needed for the Alta workshops need to capture the part of the community where cycling or walking is their main mode of transportation. It's important that they are surveying all components of the population to provide safe and secure facilities for everyone. Mr. Gibbons asked how they can engage that segment of the community.
- Ms. Baker stated they talked about survey questions last time and picked a couple of areas. There were 2 or 3 down by Pine, one by the market off Old 41 near the Dollar General. There are a lot of bikes there. Ms. Baker recommends having English and Spanish surveys as opposed to using a blanket survey you get online so they can customize some of the questions.
- Mr. Schnappauf was referring to just getting counts. There are counts, and there is also getting feedback.
- Ms. Baker suggested pairing doing counts and surveys.

- Mr. Gibbons stated it would be helpful for us as a committee and the City to have this data.
- Mr. Schnappauf stated it's important, if you're considering taking this data over a long period of time, it would be great to show what's happening.
- Ms. Baker wondered if they have an increase and the effect on the changes the City has already made and has there been an increase in the types of travel.
- Mr. Gibson said the Blue Zone just gave them a counter that is over by the pool. It has the two tubes that run across the sidewalk. Mr. Schnappauf thinks it might be something they might want to look at. Right now it's there so they can see how many people are using it now. Mr. Schnappauf said if Board members were to do counts, they would only be out there for an hour.
- Ms. Baker said it's an important for a metric of success. Ms. Baker wasn't sure if you purchase the counters or rent them for a study and strategically place them.
- Mr. Gibbons said if it's cost effective to do it, game on. If not, we'll do it old school.
- Mr. Gibbons stated the survey is important as well for community outreach.
- Mr. Schnappauf asked if they could put it on the City web page and Facebook.
- Ms. Baker suggested doing an active collection. Mr. Gibbons would have to see the cost and how that works out.

Mr. Gibbons asked the Board to think about appropriate questions for the survey. Mr. Gibbons said to consider what they would want data based on their travels. Mr. Gibbons said they need to make sure they are getting the information they need as a committee.

Mr. Schnappauf suggested keeping it simple, using a small number of questions and being very direct. Mr. Schnappauf suggests going to schools, churches and the Lions club where there is a presence and they would get a good cross selection of the population.

#### D. Complete Streets Awards – Smart Growth America

Mr. Gibbons reported that they received national recognition for Smart Growth America for downtown on Old 41. Mr. Gibbons gave a hat tip to Jessica Ayres Crane, our Blue Zone contact. Mr. Gibbons said he was considering the Bicycle/Pedestrian Advisory Committee get involved with some Blue Zone events.

V. OLD BUSINESS:

A. Bike & Pedestrian Ways (LCD Updates)

Mr. Gibbons reported that he and Ms. Robin attended LPA last week, and got over the first hurdle. Complete streets initiatives will be going for approval on May 16, 2018 for, mostly Chapter 3 and 9 which includes everything from enclosed drainage to sidewalks and bike ways, street trees, you name it. Mr. Gibbons stated it's pretty intense and kind of a big deal. It's tangible and real. Mr. Gibbons stated it is a pretty holistic upgrade and kudos to Lindsay and her staff for getting it done.

B. Sunshine Reminder

Mr. Gibbons stated there are new members so he wanted to remind the Board to be cognizant of the Sunshine Law. The Board cannot talk about voting items and general items for the most part amongst themselves outside of a meeting. If they have items for discussion, they must go through Councilman Gibson or Mr. Gibbons so that there is a public records account available. Mr. Gibbons concluded if the Board has questions, concerns or ideas to please make sure they go through the appropriate avenue.

VI. ANY MEMBER ITEMS TO DISCUSS:

Ms. Robin shared that 1000 Friends of Florida is having a Webinar on April 24 from noon to 1:30 p.m. It's free and will be talking about Complete Street. Ms. Robins will be attending. Mr. Gibbons said they are watching the webinar in the conference room at Community Development and invited the Board to come and watch it with them.

Mr. Gibbons reported that he will be forwarding a pdf of the Smart Growth America "The Best Complete Street Initiatives 2017" awards package, The City of Bonita Springs made the cover. The Board commented that's a big deal! Hats off to Mr. Feeney in Public Works.

Mr. Schnappauf asked about the status of our budget situation? Mr. Gibson said he would much rather see the money spent on things like counters. Ms. Baker asked if Mr. Gibbons

could bring a current status of the budget to the next meeting. Ms. Baker asked if they could get the official name of the counters.

Mr. Schnappauf suggested working on getting some kind of survey together and recommended Survey Monkey. Mr. Schnappauf said then they could put some of those surveys in those places they spoke about (schools, churches, the Lions Club) and have them available with the lights and the packets. Mr. Gibbons said to think of questions, think of locations and they can discuss at the next meeting. Ms. Baker asked if they could have the ability to elaborate on the survey. They have to be careful not to use leading questions. Mr. Gibson recommended having a section for comments. Mrs. Bolde asked if they could get it translated into Spanish. Mr. Gibbons said he would be comfortable asking Ms. Debbie to do it and if she cannot do it, they have staff that can do it.

Mr. Gibson shared in the future to get more done, he would like them to be more simple and suggested a nice wide asphalt path, that would be good to get people out there biking more and talking more. There is going to be a mile of beautiful path, they need a much bigger network. Mr. Gibson stated a lot of things we're going to learn on this first section can be added later. Nice Benches can be added later. Mr. Gibbons said Lindsay and he are working on acquiring the space and getting it set and then as time changes they can go back and make changes. The connectedness is what is needed to get people using it. Mrs. Bolde asked about the Vanderbilt path. Mr. Gibson explained it goes all the way to Bonita Beach Road. Mr. Gibbons recommended knowing where the people who are using bikes for work are. Those are the areas they need to hit first.

Mr. Gibbons stated with the bike/pedestrian plan, it's time to start thinking about how to incorporate some of the new stuff, start thinking about that next step. Ms. Baker said all new development has to comply with the master plan. Mr. Gibson stated one of the things brought up at the DPZ workshop they just had was sidewalks that just end. They had pictures. Mr. Gibson stated they really need to start figuring out how to get all of that connected and to be mindful of any of those that they see and make a notes of where they are as well as any safety concerns. Then they can try to get in touch with the right people to get it fixed.

Mrs. Bolde asked, for the record, the likelihood for the City to allow a permit to shut down a street downtown to have a bike race that would promote bike safety. Mr. Gibson said the only time the city can get the street shut down is for parades and it's a small loop. Mrs. Bolde said it's usually less than a 1 mile loop. Mrs. Bolde said they do it a lot in Miami but they do it in an industrial area. Ms. Baker said it's a good idea to promote awareness. Mrs. Bolde asked if it was sanctioned by USA Cycling, then it would be good for area hotels because people come from all over the state. They would have to plan a year out. Lady asked if the City give a permit for that. Mr. Gibson explained that Old 41 gets a lot of traffic, so Old 41 is too busy. If the event was held in a residential area, they would have

to get buy-in from the residents because you would be cutting them off. Mrs. Bolde usually they would have volunteers to help with crossing. Ms. Baker said let's discuss again.

Mr. Schnappauf suggested looking at changing the Advisory Board meeting time in the future. Mr. Schnappauf said they have 12 days a year and two are holidays and they are prime meeting times. As well they have three Mondays in the summer where we are not going to have everyone together. Mr. Gibbons asked the Board to jot down times that might work.

VII. ESTABLISH NEXT MEETING DATE (Monday, May 21, 2018)

***Next meeting date confirmed for Monday, May 21, 2018.***

Items for next agenda:

- Survey
- Budget
- Snacks Sign-up sheet
- Safety/Networking areas of concern
- Look at calendar and discuss changing the meeting times

VIII. ADJOURNMENT

***Ms. Baker made a motion to adjourn at 4:57 p.m.; Mr. Scott Schnappauf seconded; meeting adjourned.***

Respectively submitted,



Nadine Chiamonte, Office Assistant

Minutes corrected and approved as advised at the May 21, 2018, Bicycle/Pedestrian Safety Advisory Board Meeting:

Page 3, 4<sup>th</sup> bullet change Mr. Schnappauf to Mr. Gibson, last sentence was Mr. Schnappauf.

***Mr. Schnappauf moved to approve the minutes as above, Ms. Robin seconded; motion carried unanimously.***

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Any person requiring special accommodations at any of the meetings because of a disability or physical impairment should contact Meg Weiss, Director of Administrative Services, at 239-949-6262, at least 48 hours prior to the meeting.

If a person decides to appeal a decision made by the Council in any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which such appeal is to be based.