

# Bicycle/Pedestrian Safety Advisory Board

Monday October 16, 2017, 4:00 pm

City of Bonita Springs

Liles Hotel 27300 Old 41 Road Upstairs Conference Room

## MINUTES

I. MEETING CALLED TO ORDER

Meeting called to order at 4:10 p.m.

II. ROLL CALL

Committee Members

Scott Schnappauf

Darren Robertshaw

Lindsay Robin

Liaison and Advisory Members

Sean Gibbons, Community Development

Mike Gibson, Councilman

III. APPROVAL OF LAST MEETING MINUTES

A. 8/21/17 Meeting Minutes

***Mr. Scott Schnappauf moved to approve the minutes; Mr. Darren Robertshaw seconded; motion passed unanimously.***

IV. OLD BUSINESS:

A. Bike Lights, Safety Guides and Stickers

Mr. Gibbons reported that the bike lights, pamphlets and stickers were ordered and received and thanked Jane Swanson, Arleen Hunter and Lyann Martinez for getting the items ordered on time. Mr. Gibbons stated that they received an extra 1000 stickers at no cost and free T-shirts to wear, the company asked if the Board could send them a pictures with the T-shirts. They rushed the order at no additional cost to the Board.

Mr. Robertshaw stated it would be a good idea to have a banner and table cloths for special occasions like National Bike Week.

B. FGTS Plan & Map Updates (Public Meetings)

Mr. Gibbons reported that the meeting dates and time changed several times due to Hurricane Irma, consequently only two meetings have occurred. Mr. Gibbons stated that there is also an online forum in case the Board would like to attend any of the

sessions and encouraged the board to do so. Mr. Gibbons told the Board to spread the word, tell their friends. Mr. Gibbons will be attending the North Port workshop, and would be happy to organize a group to have an appearance. It would be nice to get some funding on the West coast.

V. NEW BUSINESS:

A. SUN TRAIL FY 2023/24 – Bonita Springs Trails

Mr. Gibbons presented green sheet 17-10-0389 from the October 11, 2017 Council meeting regarding submission of two projects for Sun Trail funding for 2023-2024. Mr. Gibbons reported that Council is making obtaining funding is a priority. The greensheet was approved by Council, the information will be submitted to the MPO, which will then be submitted to FDOT to hopefully secure funding. The proposal would be to improve existing trails and create new ones depending on the environmental study. Mr. Gibbons commented that trying to secure an entire portion of the railroad right-of-way is going to be a big challenge and stated we have made it a priority.

B. Alta Scope – Terry Street Multi-Use Pathway

Mr. Gibbons report that Alta Planning and Design won the bid (RFQ 17-012) to design our multi-use pathway system including the feasibility study, construction and punch list. Mr. Gibbons stated other options discussed were railway style, gateway kiosks, and design for pocket parks and trails guidelines. Councilman Gibson stated that Council would like to hear feedback, so if you have any feedback, please let Councilman Gibson know because they're going to vote on it Wednesday morning. Mr. Gibbons stated that Alta is developing a greenway design manual. Mr. Robertshaw commented that even if the City doesn't use Alta in the future, they will have a template/ guidebook so they can keep the trails looking similar.

Ms. Robins asked if the design would be specific to different areas of the City. Mr. Gibbons responded they can do different techniques, different trails can have different colors or different themes. They could have a master theme for the city. Mr. Gibbons stated our design will mirror Lee County, but differ enough to let you know you're in Bonita Springs. Ms. Robins asked if you have a design manual, what would it be used for. Mr. Gibson explained that right now Alta is designing the first trail for the City, but there may be smaller segments the City would want to do instead of hiring a firm. The City would go to Public Works and say here is what Alta laid out for us, could you do this.

C. Bikeways & Pedestrian Ways (LDC Updates)

The City and Waldrop Engineering is working on Bikeways and Pedestrian ways enhancing cross sections for roadway widths that include bike path facilities. The City

is also revising the bike ways and trail ways section of our LDC. They have one or two more sessions to pin everything down before it goes to Council. They are reviewing to see what we already have, what we want to include and our bicycle plan. Mr. Robertshaw stated that might be a good idea to pass it around the Board to get their feedback. Mr. Gibbons concurred that makes sense.

#### D. Public Outreach, Education and PSA's

Last meeting the Board discussed trying to get more active in the community and being more active with Estero and our counterparts there. Mr. Gibbons asked the Board if there was anything specific the Board wanted to take on. Mr. Gibbons recommended getting all ducks in a row to avoid scrambling last minute.

The Board discussed events where the Bicycle Pedestrian Safety Advisory Board could have a presence to pass out stickers, bike lights and pamphlets. The Board agreed that it would be a good idea to have a table cloth and a banner to draw attention. Mr. Gibbons will investigate what is available in style and size for banners and table cloths, get some prices and bring it back to the Board for discussion. The Board said one of each should be fine. As well Mr. Gibbons will investigate the best way to have a banner at an outdoor event.

Events discussed were:

- RiverFest
- Celebrate Bonita
- Art Festivals
- Chamber of Commerce Business Expo
- Health Expos (Mr. Gibbons will reach out to the Blue Zones Project of Southwest Florida)
- Schools, PTA meetings

The Board discussed the best way to get PSAs out to the community. Specifically the Board would like to reach out to the segment of the population who use bicycles as their main mode of transportation and how to reach that audience. The Board discussed reaching out to the following organizations:

- Care
- Bonita Springs Assistance Office, talk to President & Executive Director, Teri Lamaine
- Salvation Army
- Sheriff's office
- Soccer Fields

- Neighborhood Services

VI. ANY MEMBER ITEMS TO DISCUSS:

Mr. Gibbons informed the Board that the MPO BPAK will be held on Tuesday, October 24 and invited the Board to join him.

Mr. Gibbons reported that Andy Getch, Lee County Manager, Community Development Operations, had received an email from a concerned citizen who said there was a lack of signage for Bicycle/Pedestrians on Bonita Beach Road. Mr. Getch replied back informing him that, yes, it is a county road, but they are working with the City and putting a great plan together. The citizen was very happy that the City and County were working together on a plan. Mr. Gibbons stated it was a very supportive email.

Mr. Schnappauf recommended the Board join the League of American Cyclists. The membership is \$60. It's a worthwhile organization for the Board.

***Mr. Scott Schnappauf moved that the Board spend the \$60 membership fee to join the The League of American Cyclist, Ms. Robin seconded; motion passed unanimously.***

Mr. Robertshaw was talking about white reflectors stuck in the middle of the road/sidewalk causing very dangerous conditions for bicyclist and pedestrians. You're coming down the sidewalk and there is this "huge" reflectors in the bike lane, very dangerous.

VII. ESTABLISH NEXT MEETING DATE (November 20, 2017)

***The meeting was confirmed as 11/20/17.***

VIII. ADJOURNMENT

***Mr. Robertshaw made a motion to adjourn at 4:55 p.m., Mr. Schnappauf seconded; all in favor, motion passed unanimously.***

Respectively submitted,



Nadine Chiamonte, Receptionist/Office Assistant

Minutes approved at the 12/18/17 Bicycle Pedestrian Safety Advisory Board Meeting

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Any person requiring special accommodations at any of the meetings because of a disability or physical impairment should contact Meg Weiss, Director of Administrative Services, at 239-949-6262, at least 48 hours prior to the meeting.

If a person decides to appeal a decision made by the Council in any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which such appeal is to be based.