

# Bicycle/Pedestrian Safety Advisory Board

Monday August 21, 2017, 4:00 pm

City of Bonita Springs

Liles Hotel 27300 Old 41 Road Upstairs Conference Room

## MINUTES

### I. MEETING CALLED TO ORDER

Meeting called to order 4:07 p.m.

### II. ROLL CALL

#### Committee Members

Sarah Baker, Chairwoman  
Scott Schnappauf  
Darren Robertshaw  
Lindsay Robin

#### Liaison and Advisory Members

Sean Gibbons, Community Development  
Mike Gibson, Councilman

### III. APPROVAL OF LAST MEETING MINUTES

#### A. 4/17/17 Meeting Minutes

***Mr. Scott Schnappauf moved to approve the minutes; Mr. Robertshaw seconded; motion passed unanimously.***

#### B. 5/15/17 Meeting Minutes

***Mr. Scott Schnappauf moved to approve the minutes, Ms. Lindsay Robin seconded; motion passed unanimously.***

### IV. OLD BUSINESS:

#### A. Bicycle-Pedestrian Day - Evaluation

Suggestions for next year:

- Earlier advertising, more emphasis on getting the word out.
- Piggyback on another City event.
- Consider a different time of year, a cooler part of the year.

- Partner with the Rotary, Leadership Bonita, Business Expo or Chamber of Commerce when they are looking for speakers to talk about Bicycle/Pedestrian Safety. Get the word out about the Board. Look for opportunities where organizations are looking for speakers.
- Put together a PowerPoint presentation with talking points.
  - Education, awareness, the laws, safety issues.
  - Handouts on how to report an unsafe condition or occurrence when you see it.
  - Ms. Baker will work on the introduction
  - Mr. Gibbons and Councilman Gibson will work on Local Government.
  - All Board members will work on talking points
  - Include pedestrian safety
    - Cycling on a pedestrian trail
    - Right of way
  - Education for round-a-bouts

***The Board will discuss this at the next meeting.***

V. NEW BUSINESS:

A. MPO BPC Update (Joint Lee Collier Meeting)

Mr. Gibbons reported there will be a joint Lee/Collier MPO meeting tomorrow at 10:30 a.m. at the Lee Health Center at Coconut Point mall. Mr. Gibbons will be presenting.

B. 2017 FPZA Conference (Active Transportation)

Mr. Gibbons reported both he and Ms. Robins attended. The topic was active transportation. Mr. Gibbons reported there was a 45 minute section dedicated to active living and bicycle pedestrian activities. It is a trend and we are seeing this more.

C. Bikeways & Pedestrian Ways (LDC Updates)

Mr. Gibbons reported that Community Development is in the process of revising the cross-section for our bicycle and pedestrian paths and walkways. Improvements are on the way. The focus is on better active transportation infrastructure, what it looks like and how it functions.

D. FGTS Plan & Map Updates (Public Meetings)

Florida Greenways and Trails and in the process of revising their maps of bikeways and trails including the opportunity and priority and trails maps. The latter being the first to get the funding from the DEP and DOT. Mr. Gibbons said the meetings are at a public venue and suggested if anyone on the Board would like to go, they may wish to get a group together. Ms. Baker asked about the railways here locally. Mr. Gibbons answered his understanding is the MPO is looking to hire someone to consider what the options are. Mr. Gibbons explained there are a lot of challenges, logistics and considerations such as actual ownership versus lease.

E. Purchasing Bike Lights, Bells and Stickers etc.

Ms. Baker asked how much can we spend on one particular line item. Sean reported that the Board has \$2000 to spend. The Board discussed bells and decided not to spend money on bells since it is not a required item for bicyclists.

- \$700 - League of American Bicyclist Quick Guide - \$1 per guide with price breaks for larger orders. The committee decided to buy English and Spanish. Roughly, 80% English; 20% Spanish

***Ms. Baker made the motion to order the “Quick Guide” from the League of American Bicyclist, not to exceed \$700. The Board would order 80% in English and 20% in Spanish. Ms. Lindsay Robin seconded; motion passed unanimously.***

- \$1000 for Bike lights – The Board discussed the importance of having a light on the front and the back of the bicycle.

***Ms. Baker made the motion to purchase bike lights in two colors from J&B Importers if they can deliver prior to the deadline, if not, the lights will be purchased from the previous vendor, Amazon. The cost of the bike lights is not to exceed \$1000, seconded by Mr. Schnappauf; motion passed unanimously.***

- \$300 for 1,000 stickers (\$75 for 250 stickers)

***Ms. Baker made a motion to order 1,000 “Three Feet Please” stickers, not to exceed \$300 for 1,000, Mr. Schnappauf seconded; motion passed unanimously.***

Mr. Gibbons asked the Board for forward him links to the preferred vender(s) discussed. Sarah said we need to look at those now.

#### VI. ANY MEMBER ITEMS TO DISCUSS:

Scott Schnappauf suggested joining the Bike League of America. Ms. Baker responded that the Board had looked into joining, there was a \$60 fee to join. The Board decided to discuss this at the next meeting. Mr. Gibbons will look into it.

Sarah Baker asked what the budget will be next year. Councilman Gibson believes the budget remains the same for next year.

The Board discussed doing more with PSA announcements.

Darren Robertshaw said someone should be assigned to go through the minutes from neighboring towns, Estero and Naples, so the Board can review and discuss what the other

local communities doing. Ms. Baker commented we need to connect more with Estero especially.

Councilman Gibson reported that Public Works applied for and have received a \$200 thousand dollar grant for the West Terry bike path project.

Mr. Gibbons spoke about his trip to Oregon on a week-long 117 mile tour in five days. Mr. Gibbons stated he came back with great information:

- Separated and buffered bike lines
- Different types of markings and wayfinding
- Intersections and crossing treatments
- Round-a-bout features
- Secure facilities vs. non secure

They have structured their ordinances and transportation plans holistically for people, not vehicles. They have a hierarchy of pedestrians, bicycles then mass transit and lastly individual vehicles. Their approach is innovative. The number one theme was to get the space first. Mr. Gibbons is putting together a presentation to share.

VII. ESTABLISH NEXT MEETING DATE (September 11, 2017)

***Next meeting confirmed for September 11, 2017.***

VIII. ADJOURNMENT

***Meeting adjourned at 5:15 p.m.***

Respectively submitted,



Nadine Chiamonte, Receptionist/Office Assistant

Minutes approved at the October 16, 2017 Bicycle/Pedestrian Safety Advisory Board Meeting.

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If a person decides to appeal a decision made by the Council in any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceedings is made, to include the testimony and evidence upon which such appeal is to be based.