

**Residential Driveway Connection and Use Permit**  
**City Maintained Streets - Excluding San Carlos Estates and Gated Communities**  
**City of Bonita Springs**  
**9101 Bonita Beach Road**  
**Bonita Springs, FL 34135**  
**(239) 949-6262**

Property STRAP Number: \_\_\_\_\_

Property Street Address: \_\_\_\_\_

Description of Improvements: Driveway culvert and/or roadside swale: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner's Mailing Address (City, State, Zip): \_\_\_\_\_

Builder or Agent (if any): \_\_\_\_\_

Builder's or Agent's Phone Number: \_\_\_\_\_

Property Owner hereby agrees to construct and maintain improvements contained in the application in accordance with the current rules and regulations of the City of Bonita Springs, and with revisions as may be adopted from time to time.

Owner's (or Agent's) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Rules and Regulations**

1. Submit this application along with permit application fee (cash or check only) made payable to City of Bonita Springs, and a copy of the plot plan to the City Public Works Department at the address shown above. Plans must be submitted for approval of all construction other than driveway culverts and swales (such as headwalls, rip-rap, inlets, and similar items).
2. Contact the City Public Works Department to schedule installation of grade stakes. (allow ten (10) days for stakeout) Property Owner is responsible for maintenance of grade stakes after installation. Grade stakes must be maintained until final inspection.
3. Install 15-inch diameter or equivalent (or larger) driveway culvert of approved material at the proper grade and with mitered ends to match side slopes. City will designate size of permanent pipe.
4. In accordance with City Ordinance 05-16, Section Three, driveway top width shall not exceed eighteen (18) feet at the right-of-way line, plus 3 ft. flares at edge of roadway pavement, and shall be limited to 30% of front yard area. Fill must be adequately stabilized and compacted to at least 95 percent modified proctor. Side slopes must be 3:1 or flatter.
5. Swales must be installed at the proper grade and cross-section, stabilized and compacted to at least 90 percent modified proctor. Side slopes must be 3:1 or flatter.
6. Sod must be applied to all unpaved areas, fertilized, and watered so that growth is established and free of washouts or other defects.
7. Call the City Public Works Department to schedule compliance inspection (48 hours minimum notice).
8. Maintain approved construction, including sod. Repair when necessary to conform to permit.
9. Work must be completed within ninety (90) days from date of permit issuance.
10. At no time shall an existing swale be filled in to obstruct flow. A Temporary culvert with a 15-inch minimum diameter may be used during construction. Final approval, however, will not be given until the permanent pipe is installed in a satisfactory manner. In areas of extremely flat topography, City may approve driveway "dip" with no culvert pipe.
11. Other conditions: \_\_\_\_\_

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Office Use Only

Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Approved: \_\_\_\_\_

Amount Paid \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ Date Paid \_\_\_\_\_ Employee Initials \_\_\_\_\_

Grade Stakes – Date Requested: \_\_\_\_\_ Date Installed: \_\_\_\_\_

Construction Completed – Date: \_\_\_\_\_ Approved: \_\_\_\_\_